

Notice of Meeting

Local Committee (Waverley)

Date: Friday, 14 December 2012

Time: 2.00 pm

Place: Godalming Baptist Church, Queen Street, Godalming GU7 1BA

Contact: **David North, Community Partnership & Committee Officer**

Godalming Social Services Centre, Bridge Street, Godalming, GU7 1LA

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THE MEETING WILL BE PRECEDED BY AN INFORMAL PUBLIC QUESTION TIME STARTING AT 1.30PM

ALL OF THE DOCUMENTATION FOR THIS MEETING IS AVAILABLE ON-LINE ON THE SURREY COUNTY COUNCIL WEB-SITE:

www.surreycc.gov.uk/waverley

Surrey County Council Appointed Members [9]

Mrs Pat Frost, Farnham Central (Chairman)
Mr Steve Renshaw, Haslemere (Vice-Chairman)
Mr Steve Cosser, Godalming North
Ms Denise Le Gal, Farnham North
Mr David Harmer, Waverley Western Villages
Mr Peter Martin, Godalming South Milford and Witley
Mr David Munro, Farnham South
Dr Andrew Povey, Waverley Eastern Villages
Mr Alan Young, Cranleigh and Ewhurst

Borough Council Appointed Members [9]

Borough Councillor Brian Adams, Frensham, Dockenfield and Tilford
Borough Councillor Brian Ellis, Cranleigh West
Borough Councillor Carole Cockburn, Farnham Bourne
Borough Councillor Robert Knowles, Haslemere East and Grayswood
Borough Councillor Bryn Morgan, Elstead and Thursley
Borough Councillor Julia Potts, Farnham Upper Hale
Borough Councillor Simon Thornton, Godalming Central and Ockford
Borough Councillor Brett Vorley, Cranleigh East
Borough Councillor Keith Webster, Haslemere East and Grayswood

District / Borough Council Substitutes:

Borough Councillor Maurice Byham, Bramley Busbridge and Hascombe
Borough Councillor Elizabeth Cable, Witley and Hambledon
Borough Councillor Jim Edwards, Haslemere Critchmere and Shottermill
Borough Councillor Denis Leigh, Milford
Borough Councillor Stephen Mulliner, Haslemere Critchmere and Shottermill
Borough Councillor John Ward, Farnham Shortheath and Boundstone

Chief Executive
David McNulty

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This is a meeting in public. If you would like to attend and you have any special requirements, please contact us using the above contact details.

Guidance on use of information technology (IT) and social media and on the recording of meetings is printed on page (v) of this agenda.

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

To receive any apologies for absence and notices of substitutions from Borough members under Standing Order 39.

2 MINUTES OF PREVIOUS MEETING: 21 SEPTEMBER 2012

(Pages 1 - 30)

To approve the minutes of the previous meeting as a correct record.

3 DECLARATIONS OF INTEREST

To receive any declarations of disclosable pecuniary interests from Members in respect of any item to be considered at the meeting.

Notes:

- In line with the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, declarations may relate to the interest of the member, or the member's spouse or civil partner, or a person with whom the member is living as husband or wife, or a person with whom the member is living as if they were civil partners and the member is aware they have the interest.
- Members need only disclose interests not currently listed on the Register of Disclosable Pecuniary Interests.
- Members must notify the Monitoring Officer of any interests disclosed at the meeting so they may be added to the Register.
- Members are reminded that they must not participate in any item where they have a disclosable pecuniary interest.

4 PETITIONS

To receive any petitions in accordance with Standing Order 65.

5 FORMAL PUBLIC QUESTIONS

To receive any questions from Surrey County Council electors within the area in accordance with Standing Order 66.

6 MEMBER QUESTIONS

To receive any written questions from Members under Standing Order 47.

NON-EXECUTIVE FUNCTIONS

7 CATTLE-GRIDS: HINDHEAD COMMON

(Pages 31 - 42)

To consider a proposal from the National Trust for the installation of cattle grids and bypasses on Hindhead Common.

EXECUTIVE FUNCTIONS

- 8 HIGHWAYS PROGRAMME 2012-13: UPDATE REPORT** (Pages 43 - 50)
- To provide an update on the progress of highway improvement and local re-surfacing schemes in Waverley and to agree next steps on certain schemes.
- 9 LOCAL COMMITTEE HIGHWAYS CAPITAL AND REVENUE BUDGETS AND RECOMMENDED ALLOCATIONS FOR 2013/14** (Pages 51 - 60)
- To agree how the anticipated capital and revenue budgets available to the Committee for the financial year 2013/14 should be used.
- 10 FRENHAM GREAT POND: BACON LANE RURAL CLEARWAY** (Pages 61 - 66)
- To consider arrangements for progressing Traffic Regulation Orders that would allow a rural clearway to be introduced in Bacon Lane, Frensham.
- 11 PROPOSAL TO CARRY OUT PUBLIC CONSULTATION ON A RANGE OF HEAVY GOODS VEHICLE MITIGATION MEASURES FOR FARNHAM** (Pages 67 - 72)
- To approve a public consultation on a package of measures aimed at reducing inappropriate Heavy Goods Vehicle (HGV) movements and activity in Farnham in order to reduce traffic congestion and improve public safety.
- 12 TWO PARKS PROJECT: HASLEMERE SCHEMES** (Pages 73 - 78)
- To consider schemes proposed for Haslemere as part of an application for funding as part of the Two Parks programme.
- 13 THE FAMILY SUPPORT PROGRAMME PILOT** (Pages 79 - 86)
- To consider the progress of the Waverley Family Support Team Pilot.
- 14 WAVERLEY YOUTH TASK GROUP REPORT** (Pages 87 - 110)
- To consider the applications received for funding from the Small Grants budget.
- 15 LOCAL COMMITTEE BUDGETS** (Pages 111 - 128)
- To set out the funding available for County Councillors' allocations for 2012/13, and to give consideration to the funding requests received.

To note the proposed programme.

GUIDANCE ON USE OF INFORMATION TECHNOLOGY (IT) AND SOCIAL MEDIA AND ON THE RECORDING OF MEETINGS

Those wishing to report the proceedings at the meeting will be afforded reasonable facilities for doing so; however, there is no legal requirement to enable audio or video recordings or use of IT and social media during the meeting. The final decision on whether a member of the public or press may undertake these activities is a matter for the Chairman's discretion.

All mobile devices (mobile phones, BlackBerries, etc) should be switched off or placed in silent mode during the meeting to prevent interruptions and interference with any Public Address (PA) or Induction Loop systems. Those attending for the purpose of reporting on the meeting may use mobile devices in silent mode to send electronic messages about the progress of the public parts of the meeting. This is subject to no interruptions, distractions or interference with any PA or Induction Loop systems being caused. The Chairman may ask for mobile devices to be switched off in these circumstances.

Any requests to record all or part of the meeting must be made in writing, setting out the parts of the meeting, purpose and proposed use of the recording, to the Chairman prior to the start of the meeting. In considering requests to record the meeting, the Chairman will take into consideration the impact on other members of the public in attendance. The Chairman may inform the committee and any public present at the start of the meeting about a proposed recording, the reasons and purpose for it and ask if there are any objections. The Chairman will consider any objections along with any other relevant factors before making a decision. The Chairman's decision will be final, but s/he may ask for recordings to be ceased in the event that they become a distraction to the conduct of the meeting.

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DRAFT MINUTES TO BE FORMALLY AGREED AT THE NEXT MEETING OF THE COMMITTEE



Minutes of meeting

LOCAL COMMITTEE (WAVERLEY)

Date: FRIDAY 21 SEPTEMBER 2012

Time: 2.00PM

Place: HASLEMERE HALL, HASLEMERE

Members present:

Surrey County Council

Mrs P Frost (Farnham Central) (Chairman)
Mr S Renshaw (Haslemere) (Vice-Chairman)
Mr S Cosser (Godalming North)
Mr D Harmer (Waverley Western Villages)
Mr P Martin (Godalming South, Milford and Witley)
Mr D Munro (Farnham South)
Dr A Povey (Waverley Eastern Villages)

Waverley Borough Council

Mr Brian Adams (Frensham, Dockenfield and Tilford)
Mrs Elizabeth Cable (Witley and Hambledon)
Mrs Carole Cockburn (Farnham Bourne)
Mr Brian Ellis (Cranleigh West)
Mr Robert Knowles (Haslemere East and Grayswood)
Mr Bryn Morgan (Elstead and Thursley)
Ms Julia Potts (Farnham Upper Hale)
Mr Brett Vorley (Cranleigh East)
Mr Keith Webster (Haslemere East and Grayswood)

All references to Items refer to the Agenda for the meeting.

The Chairman opened the meeting by expressing sympathy for the victims of the recent road accident on the A3 and their families and paying tribute to the work of the emergency services and council staff who attended the site and provided support.

48/12 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS (Item 1)

Apologies were received from Ms D Le Gal, Mr A Young and Mr S Thornton. Mrs E Cable was present as a substitute for Mr S Thornton..

49/12 MINUTES OF THE LAST MEETING: 22 June 2012 (Item 2)

The minutes were agreed to be a correct record of the meeting and signed by the Chairman.

50/12 DECLARATIONS OF INTEREST (Item 3)

Mr R Knowles declared that he had registered a pecuniary interest in a property in Beech Road, Haslemere and that he would therefore take no part in Item 7.

51/12 PETITIONS (Item 4)

Two petitions were received: details are set out at **Annex 1**.

In relation to Spring Grove, Farncombe Mr S Cosser reported that he had received the assurance requested by the petitioners that, in the light of its rapid recent deterioration, the road would be included in the maintenance programme for the current year and completed by the end of 2012. Mr Cosser had been asked by the residents to convey their thanks to the County Council.

52/12 FORMAL PUBLIC QUESTIONS (Item 5)

The responses to public questions received are set out at **Annex 2**.

[Mr Brian Ellis joined the meeting during this item.]

53/12 MEMBERS' QUESTIONS (Item 6)

One member's question was received: the response is set out at **Annex 3**.

[Mr R Knowles left the meeting before Item 7.]

EXECUTIVE FUNCTIONS

54/12 REVIEW OF ON-STREET PARKING IN HASLEMERE: PHASE 1 – RESPONSE TO PETITIONS (Item 7)

Representatives of the groups of residents who had petitioned the Committee at the previous meeting were invited to address the Committee. Mr A Blinder (St Christopher's Green), Mrs D Keeley (Bunch Lane – South) and Mr G Spratley (Popes Mead/West Street) thanked the Committee for its response to their petitions and indicated their support for the recommendations.

Officers responded to matters raised in the informal question time and as supplementary questions under Item 5. In relation to Courts Hill Road, it had not been the intention to mark out formal bays in the unrestricted section, but this could be formalised if the Committee wished to do so. Haughton House had been consulted previously and it was recognised that there are concerns about visitor parking. The proposed allocation of permits in Beech Road would be in line with the published guidance. It was felt that the reduced scale of the current proposals, as compared with those presented in March 2012, indicated that the Council had learned from experience and consultation within the town will continue through further engagements in Phases 2 and 3. Shepherds Hill and Lower Street will be included in Phase 2, although it is believed that sufficient space will remain for residents to park in surrounding streets after Phase 1. The level of displacement generated by Phase 1 had been assessed by surveys and monitoring and supported by data provided by Haslemere Town Council.

Members noted the range of views expressed by residents and the difficulty of assessing levels of support from a variety of consultation media and representations. There was support for the phased approach and recognition that the period of statutory advertisement which would follow approval of the recommendations would allow a further opportunity for views to be submitted. Members were sympathetic to the position of residents in Lower Street and Shepherds Hill, where on-street parking is not possible, and hoped that early consideration could be given to addressing their concerns; officers pointed out, however, that it would not be possible to develop proposals for these roads in isolation in advance of Phase 2.

A request from residents of Sandrock had been received to extend the proposed restrictions to cover the period Monday-Saturday and it was felt that it would be appropriate to advertise this, as this could be scaled back in the light of any comments received during the statutory advertisement.

Officers indicated that, subject to the outcome of statutory advertisement, the Phase 1 schemes could be implemented in early 2013. There was a request that advertisements should be as accessible as possible.

The officer recommendations were amended to reflect requests from Courts Hill Road and Sandrock (as above) and, with these amendments, were carried by 14 votes to none, with one abstention.

Resolved:

(i) That residents' parking schemes are approved for formal advertisement and statutory consultation in the following roads in Haslemere:

- Beech Road
- Chestnut Avenue
- Courts Hill Road (as amended such that the unlimited parking bays are supported by a Traffic Regulation Order))
- Derby Road (between Church Road and High Lane)
- Kings Road
- Longdene Road
- Popes Mead/ West Street (near the fire station)

- Sandrock (as amended such that the operational times are extended to run from Monday to Saturday)
- St Christopher's Green
- Tanners Lane (between Church Road and Church Lane)

Plans of the proposals were shown in **Annex 4** of the report.

- (ii) That the allocation and cost of residents' and visitors' permits in these schemes is as described in paragraphs 3.21 and 3.22 of the report.
- (iii) That road safety and other parking control schemes are approved for formal advertisement and statutory consultation in the following roads in Haslemere:

- Bunch Lane
- Farnham Lane
- Courts Mount Road
- West Street
- High Street
- Grayswood Road
- Church Lane
- Three Gates Lane
- Lion Lane
- Lion Mead
- Lion Green/Junction Place
- Liphook Road
- Hedgehog Lane
- College Hill
- Hill Road
- Wey Hill

Plans of the proposals were shown in **Annex 4** of the report.

- (iv) That the advertisement and statutory consultation are carried out in accordance with the provisions of the relevant legislation.
- (v) That the resolution of any objections made in response to the advertisement and statutory consultation is decided in line with the Council's constitution by the Parking Team Manager in consultation with the Chairman and Vice-Chairman of this Committee and the County Councillor for Haslemere; unless the Parking Team Manager, with the agreement of the Chairman of the Committee, decides it would be more appropriate for the objections to be reported back to the full Committee.

Reason for decision:

The introduction of parking controls can help improve road safety, reduce obstructive parking and improve sight lines at junctions and accesses. Resident permit parking helps those residents find parking spaces near to where they live, particularly those with limited or no off- street parking.

The Chairman announced that Item 12 would be considered at this point.

55/12 **RESPONSE TO PETITION: DUNSFOLD ROAD, ALFOLD (Item 12)**

Mr M Padfield was invited to respond on behalf of the original petitioners and referred again to the risks to safety and the impact on their quality of life and environment felt by residents. While recognising the value of the businesses at Dunsfold Park to the local area as major employers, residents wished to see Dunsfold Road restored to its historical status as a peaceful rural by-road.

Dr A Povey expressed his disappointment at the recommended response and endorsed the petitioners' request to reconsider this in the light of all the concerns expressed, i.e. the impact on residents, other road users and the road itself. He questioned the linkage implied in the report between employment and Heavy Goods Vehicles (HGVs) and noted that the request had been for non-statutory signage.

While sympathetic to the experience of residents, other members felt that HGV traffic is an unavoidable aspect of modern life and were reluctant to make a special case; it would be difficult to enforce non-statutory signage. The hope was expressed that, as work on Waverley Borough Council's Core Strategy progresses, the improvement of employment opportunities at Dunsfold Park might include the development of alternative access arrangements.

The Committee agreed the recommended response with Dr Povey requesting that his opposition be noted.

Resolved not to introduce any restriction on HGVs' use of Dunsfold Road and Three Compasses Lane, Alfold.

Reason for decision:

In view of the significance of Dunsfold Park as a centre for employment, it was not recommended that any form of restriction on HGVs' use of Dunsfold Road and Three Compasses Lane is introduced.

56/12 **WAVERLEY PARKING REVIEW 2011: CONSIDERATION OF OBJECTIONS FOR RE-ADVERTISED PROPOSALS (Item 8)**

The Committee was informed that, in addition to the parking restriction amendments approved at its June 2012 meeting, the Parking Team also took the opportunity to advertise the revocation of the one hour restriction in parts of Hare Lane and St John's Street, Farncombe, as approved by the Committee on 16 March 2012. There were no objections received to these proposals, which are to proceed as advertised for implementation on the ground.

Officers' attention was drawn to escalating parking problems in Summers Road, Farncombe related to the opening of the new leisure centre and it was requested that they liaise closely with Waverley Borough Council colleagues to ensure that implementation of the proposed parking restrictions does not precede completion of the new car park at the centre.

Officers noted the need for signage in Middle Church Lane to be appropriate to the conservation area and undertook to press their contractors for prompt implementation of all schemes agreed under this item.

Resolved that the proposals in this report are implemented on the ground and the legal order is made.

Reason for decision:

Officers have considered all objections and it is recommended that the waiting restrictions are implemented as originally advertised. They will make a positive impact towards road safety, access for emergency and refuse vehicles, easing traffic congestion, better regulated parking.

57/12 HIGHWAYS UPDATE (Item 9)

Mr S Cosser felt that the further delay to the Marshall Road cycleway was unacceptable: this is one of the few cycling schemes being promoted in the borough and he hoped that an apology could be issued to those Cycling Forum members who had worked on the development of this. Frustration was expressed by other members at the delayed implementation of schemes, although the progress of the resurfacing programme was acknowledged.

The Area Highways Manager regretted the slippage in the programme. In relation to local resurfacing schemes, some members had proposed more than one priority and he had sought to be equitable in identifying schemes to go forward within the original budget. However, if given the flexibility to reallocate funding to ensure its expenditure in full by the end of the financial year, he can ensure that the additional resurfacing schemes are delivered. He noted a concern about the rate of progress in response to residents' representations and subsequent voluntary efforts in Rowledge and reported that the safety audit is in preparation. In response to a question about progress of the centrally-funded resurfacing scheme on the A287 in Churt (and subsequent installation of the 30mph signage), he expected the work to be completed during the autumn.

Resolved to:

- (i) Note progress on highway improvement schemes.
- (ii) Agree to re-direct £195,000 of ITS funding assigned to construction towards LSR schemes.
- (iii) Note that all 2012/13 ITS schemes will be progressed towards the earliest implementation, and agree to prioritise those schemes that are not implemented by the end of March for funding in 2013/14.
- (iv) Delegate authority to the Area Highways Manager in consultation with the Chairman and Vice-Chairman and locally affected members to amend budgets throughout the year if required to ensure the budget is allocated in a timely manner.

Reason for decision:

The Committee wishes to receive regular updates on the progress of its programme and to ensure that its budgets are allocated in a timely manner.

[Mr B Vorley left the meeting during this item.]

58/12 **WAVERLEY SPEED LIMIT ASSESSMENT (Item 10)**

With respect to the proposal for the A283 Petworth Road, Milford, local members were strongly in favour of a continuous 30mph limit southwards from the Cherry Tree roundabout. The Area Highways Manager reinforced the position stated in the report: the section of road is lit and, in the consequent absence of repeater signs, the proposed 30mph terminal sign adjacent to the junction with Milford Heath Road would be more likely to impact on drivers.

There were opposing views on the reduced limit proposed for the A31 on both carriageways west of the Shepherd and Flock roundabout, Farnham. On the one hand the proposal was welcomed, on the other it was felt that the road was designed for fast movement and that there was insufficient evidence that accidents here are speed-related.

The Committee agreed the recommendations; a vote was taken on those relating to Petworth Road, Milford (carried by eight votes to four) and the Farnham By-Pass (carried by nine votes to three).

Resolved to:

- (i) Note the results of the speed limit assessments.
- (ii) Agree that speed limits should be changed as follows:
 - a) **Bell Road, Haslemere.** Reduce the speed limit from 40mph to 30mph (30mph limit had been requested).
 - b) **Petworth Road, Milford:** Reduce the speed limit from 40mph to 30mph (30mph limit had been requested).
 - c) **Manley Bridge Road, Farnham:** Reduce the speed limit from National to 30mph (30mph had been requested).
 - d) **Farnham By-Pass:** Reduce the speed limit from National to 50mph (50mph had been requested).
- (iii) Authorise the advertisement of a notice in accordance with the Road Traffic Regulation Act 1984, the effects of which will be to implement the proposed speed limit changes and revoke any existing traffic orders necessary to implement the changes, and, subject to no objections being upheld, agree that the Order be made.
- (iv) Authorise delegation of authority to the Area Team Manager in consultation with the Chairman and Vice-Chairman of the Local Committee and the local Divisional Member to resolve any objections received in connection with the proposals.

Reason for decision:

Recommendations were made based upon existing policy, in consultation with Surrey Police.

[Mr B Ellis and Mr B Morgan left the meeting during this item.]

59/12 **RESPONSE TO PETITION: PUBLIC FOOTPATH 112 FARNHAM (Item 11)**

The Countryside Access Officer reported that he had met Ms D Le Gal, as the divisional County Councillor on site, and had now undertaken the action set out in recommendation (i). Although the improvements database for rights of way is very long, he undertook to add this location and to investigate possible additional sources of funding, e.g. from S106 contributions.

Resolved to:

- (i) Note that the Countryside Access Officer will arrange further reactive cuts to the footpath to resolve any recurring vegetation issues and will contact the garden nursery to address the encroachment of its boundary fence.
- (ii) Agree that no additional action be taken in this matter.

Reason for decision:

Footpath 112 already meets the Council's' statutory requirement for use by pedestrians.

60/12 **COMMUNITY PRIDE FUND (Item 13)**

Corrections to the published report were issued as follows: (i) the title at section 1.0 should read "August 2012"; (ii) Ms D Le Gal's expenditure on the lamp post should read £2600, leaving a balance of £2400. Mr S Cosser pressed for urgent completion of the signage in Charterhouse Road, Godalming.

Members were encouraged to identify projects to commit their remaining budgets as soon as possible.

Resolved to note committed expenditure to date.

Reason for decision:

The Committee has requested regular reports.

61/12 **MONITORING OF APPLICATIONS FOR GOODS VEHICLE OPERATORS' LICENSES: ANNUAL REVIEW (Item 14)**

The Committee welcomed the report and the information presented. Members requested further information in future reports on the outcome of objections and details of any conditions imposed. It was noted that efforts are routinely made to impose conditions on applications from operators at Dunsfold Park to minimise movements at unsocial times. The Committee was reassured that liaison between the County Council and Waverley Borough Council officers had become more effective.

Resolved to note:

- (i) The continued operation of the system for notifying and consulting members on applications in their divisions.
- (ii) The contents of this annual information report.

Reason for decision:

The Committee has requested an annual update.

[Dr A Povey left the meeting.]

The Chairman announced that Item 17 would be considered at this point.

62/12 TWO NATIONAL PARKS LOCAL SUSTAINABLE TRANSPORT FUNDING: NOMINATION OF CHAMPION (Item 17)

It was noted that, in addition to the situation in the vicinity of Haslemere, the boundary of the South Downs National Park is contiguous with that of Surrey in the Rowledge and Dockenfield area.

Resolved to nominate the divisional member for Haslemere, Mr Steve Renshaw, as champion for the Two National Parks LSTF project.

Reason for decision:

The Two National Parks project provides an opportunity for Surrey County Council to influence the project and include Haslemere as a gateway to the South Downs National Park. The inclusion of a nominated member as champion will assist the County Council's influence and commitment to this project.

63/12 LOCAL PREVENTION COMMISSIONING 2012/13 (Item 15)

The Committee was reminded that the Local Prevention Framework contract for Waverley has been let to Catch 22.

Resolved to:

- (i) Extend the Local Prevention contract for five months to 31 August 2013.
- (ii) Extend the remit of the Youth Task Group to remain constituted up until the first Local Committee meeting of the municipal year.
- (iii) Delegate the ability to appoint members to the Youth Task Group to the Assistant Director for Young People in consultation with the Chairman and Vice-Chairman of the Local Committee to replace any members who are no longer councillors as a result of the elections.

Reason for decision:

The local needs assessment for at risk young people has not changed, there are no significant performance concerns with the current provider, the quality of the delivery plan is an improvement on the original bid and the

recommendations in this report address specific member feedback. The benefits of the amended timetable include a longer period of time for providers to prove their performance, at least nine months, evidence for members to evaluate before making longer term strategic commissioning decisions, more time for market development and the alignment of the commissioning cycle with the academic year which will provide greater consistency of service to young people.

64/12 LOCAL COMMITTEE BUDGETS (Item 16)

Attention was drawn to the amended recommendations, including at (iii) applications for funding from the Youth Small Grants fund which had been tabled at the meeting. Members recognised a need to improve publicity for this fund and requested that they be advised of applications for projects within their division.

Resolved to:

- (i) Agree the items presented for funding from the Local Committee's 2012/13 **revenue** and **capital** funding as set out in paragraph 2 (2.2, 2.3 & 2.4) of this report and annexed to this report (Annexes B, C & D).
- (ii) Note the expenditure approved since the last Committee by the Community Partnerships Manager and the Community Partnerships Team Leader under delegated powers, as set out in paragraph 3.
- (iii) Approve the officer recommendations in additional Annexes E and F on the award of Youth Small Grants.

Reason for decision:

The Committee was asked to decide on these bids so that the Community Partnerships Team can process the bids in line with the wishes of the Committee.

65/12 LOCAL COMMITTEE FORWARD PROGRAMME (Item 18)

Resolved to note the proposed contents of the Forward Programme.

Reason for decision:

The Committee wishes to plan its business effectively.

The meeting closed at 5.15pm

..... (Chairman)

Contact:

David North (Community Partnership and Committee Officer)
01483 517530 d.north@surreycc.gov.uk

ANNEX 1: PETITIONS

1. From Mr I Sutch on behalf of residents of Beech Road, Haslemere

The petition expressed their support of the County Council's proposals for a controlled parking zone in Beech Road.

2. From Mr Tom Hawksley on behalf of residents of Spring Grove, Farncombe

"We the undersigned are seriously concerned about the state of repair of the road Spring Grove in Farncombe. The road contains 69 pot-holes, which makes it unsafe for cyclists and harmful to cars. Furthermore we believe the underlying concrete structure is fractured so the road is also potentially dangerous for motorists.

Even though Spring Grove has been identified by our County Councillor, Steve Cosser, as the road most in need of repair in this area, there is still no information for residents on when repair work will take place.

We believe the County Council has a duty to keep our roads in a reasonable state and so call upon the Local Committee to give an undertaking in writing to our County Councillor that repair work on Spring Grove will be undertaken in the very near future."

ANNEX 2: FORMAL PUBLIC QUESTIONS

1 From Mr Kevin Garvey (on behalf of Wonersh Parish Council)

The residents of Blackheath and Wonersh Parish Council are grateful to Surrey Highways for recognising a year ago that flood mitigation works in Blackheath Lane is a high priority. However, our community is concerned about the lack of progress in installing the required drainage and soakaway infrastructure, despite Surrey Highways ring-fencing the necessary financial resources. Heavy rain in the spring and summer have once again regularly made this essential link between the villages of Blackheath and Wonersh hazardous or impassable for all pedestrians, cyclists, horse riders and most car drivers. We would be grateful for an assurance that the necessary works will be undertaken before the onset of autumn/winter this year.

Committee Response

Options for addressing flooding at the elevated low point in Blackheath Lane just outside the village have been explored, and the preferred solution is now being progressed towards implementation this autumn. This will involve raising the road surface by approximately 500mm at the elevated low point to achieve a continuously longitudinal fall from Barnett Hill towards the village. The existing passing places will be preserved. The road is very narrow and it will be necessary to close the working area in Blackheath Lane to both traffic and pedestrians for a period of between one and two weeks, during which time diversion routes will be signed for both sets of users. The temporary closure is advertised in this week's local newspapers and work is expected to start during October.

Supplementary question

Mr Richard Bawden, on behalf of the Parish Council, while grateful for the response expressed surprise at the proposed solution, as it was understood that a soakaway had been envisaged, and a concern that the flooding would now occur elsewhere. He requested an explanation for the change of plan. The Area Highways Manager explained that, owing to a high silt content, a soakaway would drain poorly and carry an ongoing maintenance liability – it would also need to be on private land. It was felt that the existing drainage arrangements would be able to cope with any increased pressure consequent upon the proposed intervention.

2 From Cllr David Beaman (Farnham)

Will Surrey County Council make every effort to persuade Stagecoach to restore the "old" timetable on Route 18 that provided a regular 30 minute Monday to Saturday daytime service timed to connect at Farnham with all trains to and from London for the residents of Weydon Estate and Wrecclesham? I have proposals as to how this could be practically achieved which would also continue to provide services to Rowledge without costing any additional resources and which I would be happy to make available to Surrey County Council as a potential basis for discussion with Stagecoach.

Background

The changes to bus services operating in Waverley and Guildford arising from the Surrey Bus Review were implemented from Sunday 2 September and, although it has been possible for the bus network to remain relatively unchanged, there have been significant timetable changes to the bus service provided to the Weydon Estate and Wrecclesham areas of Farnham served by Stagecoach Route 18 that operates between Aldershot, Farnham, Whitehill and Haslemere. These timetable changes have resulted in these particular areas now being served by a timetable that is confusing and less attractive to passengers and which will not encourage more people to use public transport. Up until Saturday 1 September Weydon Estate and Wrecclesham were served by a Monday to Saturday daytime service that operated every 30 minutes apart and which were timed to connect at Farnham with train arrivals and departures to and from London. With the new timetable that was introduced from Monday 3 September -- whilst both Weydon Estate and Wrecclesham continue to be served by 2 buses per hour -- the regular 30 minute service and the connections with all trains to and from London have been lost. Weydon Estate is now served by buses which depart 20 and 40 minutes apart whilst Wrecclesham is now served by buses to Farnham 8 and 52 minutes apart. The situation in Wrecclesham is now even more confusing to passengers since, if a passenger misses the first bus, they then have to cross the road since the second bus that departs 8 minutes later to Farnham operates via Rowledge in the opposite direction. This situation has arisen because Stagecoach have decided to co-ordinate the times of routes 18 and 19 to provide a regular 20 minute, rather than 30 minute, service between Aldershot and Farnham via Weybourne, but this "improvement" is of little overall benefit given that there is a second route between Aldershot and Farnham via Sandy Hill (Routes 4 and 5) that continues to operate every 15 minutes Monday to Saturday daytime. The situation in Wrecclesham has not been further helped by operating certain Route 18 journeys (now numbered 17) via Rowledge to replace journeys on Route 16 that have been withdrawn. It is appreciated that these Monday to Saturday daytime services are operated by Stagecoach commercially over which Surrey County Council has no direct control.

Committee response

As part of the bus review process officers have worked with local bus operators to encourage commercial opportunities and ultimately to offer an as similar level of service to communities as the previous timetable, within the smaller support budget available.

In Waverley Stagecoach decided to reduce their commercial route 18 Aldershot-Farnham-Bordon-Haslemere, to hourly Aldershot-Bordon (and extend the Haslemere with the support of Hampshire County Council). This service was not subsidised by the County Council and the change was not part of the County Council's Bus Review. This change has led to the creation of new route 17, which provides some replacement over the Surrey section of route.

The timetables for routes 17/18/19 were designed by Stagecoach. In order to offer a 20-minute frequency between Farnham and Aldershot, Stagecoach have used a combination of the three different hourly services. Commercially, they wished to maintain two buses per hour for Weydon Estate, so if two of the three hourly services are routed that way, it is inevitable that there will be a 20/40 minute interval split through Weydon Estate. Whilst not as ideal as the old 30-minute even split offered by route 18, this is a better outcome than their original proposal of only one bus per hour.

Surrey County Council encouraged the provision by Stagecoach of route 17 as it also provides the main link for Shortheath and Rowledge, including the re-instatement of a through service for those communities to Aldershot. Service 16, which has been reduced to run less frequently on Mondays to Fridays only, maintains a service for roads in south Farnham, which are not now covered by route 17. The 16 also maintains a shoppers link from Dockenfield / Rowledge / Shortheath to Sainsbury's in Water Lane.

The close gap between the two hourly services through Wrecclesham village is unfortunate, but unavoidable if the services are going to be equally spaced between Farnham and Aldershot, which is Stagecoach's commercial wish for the route through Weybourne.

This interface between Stagecoach's commercial services and those supported by Surrey County Council is a good example of partnership working to secure better value whilst enabling as many people as possible to continue to make essential journeys. The County Council's Passenger Transport Group will monitor the revised services with Stagecoach and can agree to discuss any suggested changes that are felt to be beneficial, acceptable to both parties and sustainable in the longer term, without imposing an additional financial support requirement on the public purse.

Supplementary question

Cllr Beaman expressed his disappointment at the response and asked for the matter to be reconsidered. The Chairman confirmed that officers would be asked to review the situation.

The Chairman explained that responses to supplementary questions relating to parking proposals in Haslemere would be addressed at Item 7.

3(a) From Mr Jeremy Leake (Haslemere)

Despite assurances by both Surrey County Council councillors and officers that Shepherds Hill and Lower Street would be included in a parking solution for Haslemere, why were both roads excluded from parking proposals put forward by the Council at the exhibition on 9 August which would materially and adversely affect parking for residents in those roads ?

3(b) From Mrs Victoria Leake (Haslemere)

Surrey County Council admitted both in public and in private meetings that they had only focused on the roads in Haslemere that had off-street parking and had forgotten to include roads in the town centre that had limited parking or indeed no parking. Does the Committee think that that is a sensible way to implement a parking scheme in Haslemere or indeed any town centre ?

Background material relating to Questions 3(a) and 3(b)

The assurances received from Surrey County Council are summarised below for the Committee's information:

1) Mr Steve Renshaw (County Councillor) - Public meeting held the 21st January 2012 in Haslemere Town Hall on page 7 of 38 of the minutes.

Question: "Why are there no proposals for residents of the Town Centre who do not have access to road frontage such as Lower Street and Shepherd's Hill to have permits to park in other roads?"

Mr Renshaw's response: **"I admit this was an oversight. We hadn't picked it up and I'm working with officers to provide a solution for those residents because it is unacceptable not to give them that option."**

2) Steve Renshaw's comments on Lower Street/Shepherds Hill Residents' Only Parking Scheme - article from the **Haslemere Herald** (19 February 2012):

"Residents in Lower Street and Shepherd's Hill, who only have limited parking, have said they were left out of the original consultation, but want to be included if residents' permits are adopted by the county. They have since met with Mr Renshaw, who said he accepted that Surrey County Council had "overlooked them", **but would seek to rectify the matter.**"

3) Email from Parking Team Manager (**in bold**)

Dear Victoria

Thank you for your recent emails in response to the County Council's consultation about on-street parking arrangements in Haslemere. We have received a number of comments from residents in Lower Street and Shepherds Hill Road and I understand Cllr Renshaw attended a meeting with you recently to discuss your problems.

You have highlighted that residents in Lower Street have very limited parking facilities and many park in neighbouring roads. **Following the consultation we will look at what changes may be needed to allow Lower Street and Shepherd's Hill Road residents be accommodated in residents parking schemes in surrounding roads.**

4) Email from Local Highway Services Group Manager citing that Lower Street and Shepherds Hill are **critical stakeholders (in bold)**

Dear Victoria

An initial meeting is provisionally planned for later this week. This is an SCC Officer led meeting and is not viewed as mechanism for engaging with all stakeholders, it is scoping only.

Please be assured that the County Council is fully aware that the residents of Lower Street and Shepherds Hill (amongst others) are critical stakeholders and you will be fully engaged / consulted before anything is agreed.

Supplementary question

Mrs Leake asked whether it was a good idea to implement a parking scheme when a councillor had admitted that certain roads had been omitted.

3(c) From Ms Margaret Dowdles (Haslemere)

Please explain in very clear and unambiguous terms on what legitimate basis can Surrey County Council (and indeed Waverley Borough Council so far as their involvement is concerned) now (given the numerous different assurances that have been given and representations made, and upon which residents of Lower Street and Shepherd's Hill took comfort and were relying on, during and following the first flawed consultation process) or indeed in any

event, irrespective, treat Lower Street and Shepherd's Hill residents differently from and blatantly prejudicially to the interests of other residents in Haslemere, particularly when we all pay Council tax and road tax. We are talking about public roads and no resident currently has a greater entitlement to park on any public road than any other and we are all experiencing the same problem, but for different reasons, and any preference given to some residents (which is exactly what we have been arguing about) will clearly be at the expense and to the detriment of ourselves, resulting in some residents having "the best of both worlds," being able to exclude others from their roads yet continue to park elsewhere and us being deprived of any prima facie right to park anywhere in priority to others. How can that be anything other than unfairly discriminatory and a breach of natural justice and why is it even being contemplated (as appears to be the case) in the first place if we are continually being told that everyone is keen to look for a "holistic approach" and we are all, I believe, agreed that the problems rest primarily with commuters and not between residents (except of course by virtue of commuter displacement) and therefore that residents' needs as a whole should be put above commuters ?

3(d) Ms Solveig Lister (Haslemere)

Please can you let me know what parking provisions are being made for the residents of Lower Street and Shepherds Hill. ? There is enough written evidence floating around that everyone in the decision making process is aware of the omission of the above to date so I will not yet again attach all the documentation.

Please can you just include all affected residents and find a solution, otherwise the problem will not go away and made worse.

Committee response

Lower Street (B2131) and Shepherds Hill (A286) are busy through routes having double yellow lines in most places for many years. It is not possible to introduce parking places in either road without causing major traffic disruption. Some properties in these roads have off-street parking, but many do not and residents park their vehicles in surrounding roads. Residents are also able to purchase discounted permits for Waverley Borough car parks in the town.

At the public exhibition on 9 August there were plans showing the layout in roads in which permit schemes and bays were proposed. As nothing was proposed to be installed in Lower Street and Shepherds Hill these roads were not part of the exhibition, but residents in the roads were invited to respond to the consultation. The response rate was quite low (20% Lower Street, 38% Shepherds Hill) and although respondents were marginally in favour of residents' parking, it was not an overwhelming expression of support.

There will still be unrestricted parking in several roads close to the centre of Haslemere which can be used by Lower Street and Shepherds Hill residents. In addition the proposed operational hours for the residents parking schemes are 8.30am-5.30pm Monday to Friday (or Saturday). Lower Street and Shepherds Hill residents will be able to park in these roads outside these times. Although residents in Lower Street and Shepherds Hill are not being offered residents permits as part of the current proposals, as mentioned in the

report in item 7, parking provision for residents of Lower Street and Shepherds Hill will be considered as part of 'Phase 2' in 2013.

Although there is unlikely to be any significant parking displacement caused by the introduction of residents parking in the roads listed in Item 7, the allocation of residents' parking in Tanners Lane and Hill Road, could lead to parking displacement so it is considered that this should also be left to 'Phase 2' when the options for additional off-street parking provision in the town should be clearer.

4. Geoff Tafft (Haslemere)

The residents of Kings Road are disappointed that the recent Surrey County Council circulation of the parking proposals did not get a better response, due to many residents being away on holiday. We would therefore like consideration to be given to the fact that in a previous survey, which was forwarded to the County Council, 92% of the residents voted for residents' parking only. Will the Committee therefore take this into consideration and vote for the proposals to go forward for formal advertisement and statutory consultation, as outlined in 8.1 of the report at Item 7 ?

Committee response

This is mentioned in the report and these comments will be taken into account by the Committee.

Supplementary question

Mr Tafft asked if the Committee would give urgent attention to addressing parking which had very recently started to take place in the section of Kings Road leading to The Herons, but not in such a way as to delay the proposed scheme for the remainder of the road.

5. Mr Kevin Thomas (Haslemere)

Further to the proposed introduction of a residents' parking zone in Courts Hill Road (CHR), could the Committee please confirm that, of the residents in CHR who currently regularly require on-street parking, how many have expressed support for the introduction of a residents' parking zone ? (As against residents who have no need to park on-street who may be "in favour", but on whom such an introduction would have no impact.)

Committee response

The residents' parking survey had a good response rate (42 from 74 or 57% refer to Item 7 Annex 3). 64% were in favour, and three residents claimed to have no off-street parking. Of these two were against residents' parking. It is proposed to leave some unrestricted spaces in Courts Hill Road and these can be used by residents who do not wish to purchase permits.

Supplementary question

Mr Thomas asked for an explanation of the difference between Courts Hill Road and Beech Road in relation to the assessment of residents who do not require on-street parking (e.g those living in Haughton House) ?

6. Mr Chris Cook (Haslemere)

The residents of Longdene Road were disappointed that overall there was a relatively low response to the more recent survey from Surrey County Council, in all likelihood due to a combination of survey fatigue and the summer holiday period. However, officers know that, with their help and support, considerable effort was invested on the part of Longdene Road representatives to collect very detailed views from all residents on parking issues and provide a comprehensive majority result in favour of a residents' parking scheme, which was previously submitted to the County Council. Will the Committee please recognise and include the original submissions in their discussion and agree to move to formal consultation on the matter ?

Background material relating to Question 9

Communication to Parking Team 15/08/92

Further to our original email of 9 February 2012 (see below), we are writing again on behalf of the majority of residents of Longdene Road, who are strongly in favour of parking controls to limit non-residents, so that we can park near to our homes.

We recognise that due to the narrow nature of the road, there is insufficient scope to accommodate parking for residents, commuters and visitors and believe residents should be given priority to park over commuters.

The available spaces on Longdene should ideally be sufficient to enable those residents who wish to park on the road to do so. However, we are more constrained than the residents of either Courts Hill Road, or Kings Road due to the nature of the road and hence it is possible that a small number of residents may on occasion need to park on nearby roads, particularly on Courts Hill.

We understand that some residents of other roads are requesting that permits for residents should be restricted to a specific road. We wish to state that we strongly support the proposals for zoning, as advertised. Any decision to disallow zoning will only mean that we, as residents may have to pay additionally to park on surrounding roads, when we have already paid for a permit, which seems to us to be most unfair and illogical.

[With regards to the new suggestion on the recent survey regarding individuals without permits being allowed 1 or 2 hours free parking, we did not collect responses on this from our road, although we have reminded individuals to complete the questionnaire. However, we would like to state that because of Stricklands Dental practice at the bottom of Longdene Road, it would seem likely that if this option were available, parking would still be difficult for the residents. Therefore we would suggest that visitors should require a visitors permit to park during restricted hours (which we understand we will be able to purchase as residents, to pass to friends or workmen as appropriate). Furthermore, we understand that commuters claim spaces are not available in the local car parks, which is why they need to park on our road. From our experience of the car parks there are spaces available throughout the day, particularly in the Weyhill car park which is located just past the bridge nearest the station.]

There was no support for the plans to including drive/ garage access in the parking bays and we appreciate the confirmation we have received from you that this will not be adopted. We thank you for allowing individuals to choose their preference in terms of single white lines or double yellow lines in front of their access.

We feel that the proposals outlined above would make best use of the off-road and

on-road spaces in Longdene Road and maximise the chances of residents' vehicles being accommodated in our own road. Retaining the proposed zoning with Kings Road and Courts Hill Road would provide the extra flexibility of opportunities to use parking spaces in surrounding roads if necessary during occasional periods of high demand in Longdene Road. Adopting this approach would maximise support for parking controls amongst residents.

We would also like to include some comment on the spread of the bays, **although if this will mean that we need to go further into consultation and would delay things further, we would prefer to adopt the plans as described in your current proposals.** We had previously reviewed the original SCC plans for bays and proposed to make the following slightly revised suggestions to Surrey as to how the ROP spaces might best be located, working from the bottom of the hill (and lower numbers) upwards (this gives us one additional space compared to your plans and was agreed with the road):

Bay 1 (original extent from 15 to 25): Amend this to two bays of 3 spaces each to avoid blocking garages and off-street parking areas - as below.

Bay 1a to run from the downhill building line of 19 to the uphill building line of 21 (15m and 3 spaces) - no change to current

Bay 1b to run from 1m uphill of the steps from 25 for 16m (3 spaces), ending 4m downhill of the entrance splay to 25 to 29 [the double yellows currently in front of 25 are excessive]

Bay 2 (original extent from line of 27/29 boundary to line of 26/28 boundary, 6 spaces): Amend to avoid blocking 24 by moving the lower end up the hill by 2m and extending the upper end up the hill by 2m.

Bay 3 (original extent from middle of 35 plot to 42/43 boundary): Amend to divide into three bays to avoid bays in front of garages and off-street parking areas.

Bay 3a to run from middle of 35 plot (current end of DYL) for 10m to 35/37 boundary line (2 spaces).

Bay 3b to run from 39/41 boundary line for 5m (1 space).

Bay 3c to run from just uphill of 41 garage for 5m to current start of DYL (1 space).

This will provide a total of **17** ROP spaces.

[Mon-Friday restrictions were preferred by the majority of residents noted below who expressed a preference.]

Communication to Parking Team 08/02/12

We are writing on behalf of the majority of residents of Longdene Road, who are strongly in favour of parking controls to limit non-residents [Mon-Friday 9am - 5pm*], so that we can park near to our homes.

We recognise that due to the narrow nature of the road, there is insufficient scope to accommodate parking for residents, commuters and visitors and believe residents should be given priority to park over commuters.

The available spaces on Longdene should ideally be sufficient to enable those residents who wish to park on the road to do so. However, we are more constrained than the residents of either Courts Hill Road, or Kings Road due to the nature of the road and hence it is possible that a small number of residents may on occasion need to park on nearby roads, particularly on Courts Hill.

We understand that some residents of other roads are requesting that permits for residents should be restricted to a specific road. We wish to state that we strongly support the proposals for zoning, as advertised. Any decision to disallow zoning will only mean that we, as residents may have to pay additionally to park on surrounding

roads, when we have already paid for a permit, which seems to us to be most unfair and illogical.

We endorse Steve Renshaw's confirmation at the meeting in Haslemere Hall on Tuesday 24 January, that the proposal that parking bays be placed across some drive/ garage access will be modified to ensure that individual households maintain the right to decide the solution that suits them best.

We feel that the proposals outlined above would make best use of the off-road and on-road spaces in Longdene Road and maximise the chances of residents' vehicles being accommodated in our own road. Retaining the proposed zoning with Kings Road and Courts Hill Road would provide the extra flexibility of opportunities to use parking spaces in surrounding roads if necessary during occasional periods of high demand in Longdene Road. Adopting this approach would maximise support for parking controls amongst residents.

[*Mon-Friday restrictions were preferred by the majority of residents noted below who expressed a preference.]

Committee response

The Committee will consider the information you have provided in this question as part of their deliberations for Item 7.

7. Mr John Cox (Haslemere)

The residents of Sandrock are appreciative of the support that they have received from Surrey County Council in discussing their wish for residents only parking permits. However, because this is a small, quiet and narrow cul-de-sac, we have previously written to the Council's Parking Team and requested that the restrictions should apply at all times. We do not want rail travellers, shoppers or displaced non-residents of Sandrock occupying the limited space available in the evenings and over weekends nor seeking for parking spaces. The County Council has received written notification of the unanimous decision of our well-attended residents' meeting in April confirming this position and a written question on this matter was submitted to your 22 June 2012 meeting.

Annex 3 to the officers' report to the Committee shows an 83.3% questionnaire response from Sandrock to the latest 19 July survey (a response rate higher in practice given some unoccupied properties at the time of the survey). It also shows that every Sandrock respondent, without exception, disagreed with the restriction times proposed by the County Council. Instead, residents again confirmed their wish for a 24 hrs 7 days a week restriction if they are to support and pay for permit parking.

We were therefore extremely disappointed that the report makes no mention of this and only proposes to advertise the restrictions from 08.30-17.30hrs, Monday-Friday. Can we ask the Committee not only to agree with the recommendation that the proposals for restricted parking go to formal advertisement, but that the hours of restriction are changed for Sandrock to reflect our wishes of their being permanent, or 24/7 ?

Committee response

The purpose of a residents' parking scheme is to make it easier for residents to park near their homes. The proposed operational hours for Sandrock are 8.30am to 5.30pm, Monday to Friday as this is generally when shoppers and commuters park in residential roads.

A 24/7 parking restriction would mean that residents would need to provide visitor permits for their visitors in the evenings and weekends. This could be quite inconvenient. In addition, considerably less enforcement takes place outside core hours and so enforcement of residents parking restrictions over-night or on Sunday would be extremely limited. It would therefore be unrealistic to propose these operational hours and would serve to raise residents' expectations unduly high and beyond what is likely to be delivered. Furthermore the existing 'except for access' restriction will still apply at all times to deter other vehicles from trying to make use of this road. The operational hours provide consistency with the other proposed residents parking schemes in the town.

8. Ms Áine Hall (Haslemere)

In the officer report to the Local Committee (waverley), **Review Of On-Street Parking In Haslemere: Phase 1 -- Response To Petitions** it states:

3.2 Beech Road. The consultation response rate was relatively low (36%), but 75% of respondents wanted a scheme. In addition residents have previously presented a signed letter of representation requesting resident parking. The operational hours proposed for this road would prevent all-day parking but still allow parking for visitors to the Health Centre in the morning and afternoon.

3.21 In the permit schemes, it is proposed to allocate a maximum of two residents' permits to any household without any off-street parking, a maximum of one permit to any household with one-off street parking space, and any household with two or more off-street parking spaces would not be eligible for permits. The exception to this would be in Beech Road, where there would be no upper limit on permit numbers, as there is more space available on-street. The cost of permits would be £50 for the first permit issued to a household and £75 for any other permits issued.

I note that all Beech Road respondents to the questionnaire have off- street parking and yet the whole road is proposed to be residents' parking only. 83% of the respondents have two or more off-street parking spaces. Beech Road is also being considered in Phase One when there are significantly more pressing parking needs in other roads, for example, Lower Street, Shepherds Hill to name but a few. Councillor Robert Knowles who is a member of this Local Committee lives in Beech Road. Is Beech Road being given special treatment because Councillor Robert Knowles lives there ?

Committee response

No.

Supplementary question

Ms Hall understood that any displacement emerging from implementation of the Phase 1 schemes before the Committee today would be assessed in Phases 2 and 3. She believed that Beech Road residents had been advised to respond to the recent survey on the basis of possible displacement: why, then, is Beech Road to be considered as part of Phase 1 ?

9. Ms Nikki Barton (Haslemere)

In June 2012 the Local Committee (Waverley) agreed that officers would prepare proposals for (quote): "...the introduction of several urgent matters of road safety [...] and the introduction of a number of small resident-only parking schemes, for which there is very clear majority support amongst residents and where it is widely accepted that these would not result in any significant vehicular displacement." Officers also reassured the Committee that (quote) "... the Parking Team will work with all stakeholders in Haslemere".

The revised proposals that the Committee is discussing today go way beyond that scope and the County team has certainly not met with all stakeholders. The proposals are for extensive (not small) resident permit schemes in a very long list of roads.

In terms of meeting the criteria of very clear residents' support, other than for a handful of roads where there were petitions, the County Council seems to be relying heavily on just a small number of questionnaire responses. The survey and meeting were held over the school holidays when the town empties, and there was accordingly a very low overall response rate of 31.5%, in some roads considerably lower. Interpretation of the survey results has led to some extraordinary decisions. Approval rates for resident-only parking schemes of 75% for example seem convincing, until you understand that this was 75% of a mere 36% response, effectively only 27%. Yet on the strength of this 27% approval, the whole length of Beech Road has been given residents only parking, despite every resident, bar one that took part in the survey having two or more off-street parking spaces.

The report does not show whether any alternatives were considered with residents and it seems hardly credible to believe, as the report suggests, that there would not be significant displacement. The report makes no attempt to analyse this assertion. So my question is a simple one, in the light of the failure to follow its own commitment to the community of Haslemere, can this Committee please explain how it is appropriate for it to consider these parking proposals in their current form, let alone approve taking them to the next stage ?

Committee response

The response to the July/August resident parking consultation was disappointing from some roads, including Beech Road. The reasons for this are not clear. The time of year when the survey was carried out may have been a factor or possibly because residents had previously submitted a petition of 34 signatures from 31 properties in Beech Road supporting residents parking as currently proposed. (There are 32 properties in Beech Road).

The roads where resident parking is proposed in the report (Item 7) are expected to have a minimal impact on parking displacement. It is estimated by the County Council Parking Team and Haslemere Town Council that there will be approximately 35 non-resident vehicles displaced as a result of the residents' parking proposals. There is adequate space for these vehicles in nearby car parks and unrestricted roads.

Supplementary question

Ms Barton referred again to the criteria for assessment under Phase 1 agreed at the 22 June 2012 meeting of the Committee; she asked if the Committee would feel satisfied in approving recommendations based on such a low response to the recent survey and requested a more comprehensive consultation along the lines of that to which she believed the Council had committed.

10. Mr Jeremy Barton (Haslemere)

Regarding Haslemere parking, as a member of the public, one thing that I and others learnt in March this year was that Surrey County Council could not conduct a proper consultation or prepare a reliable report for the Committee within its chosen 28 day statutory consultation period (this was reinforced by the County Council's May letter giving notice that the Council in conjunction with the Chairman of the Local Committee (Waverley) had decided not to proceed with the March proposals, offering "an alternative way forward"); in this context, (a) what specific lessons did the Council, the Chairman of the Committee and the Committee themselves learn about improving consultation and due process and, (b) if the Committee decides (even after taking legal advice) to go to statutory consultation on the current, hurriedly thrown together, proposals for widespread parking controls in Haslemere (well beyond just those few roads mentioned in petitions), will the Committee give our esteemed County Council officers at least a chance to conclude their engagement and consultation properly, working with the Town Council, residents and all stakeholders, and therefore adopt an extended statutory consultation period of, say, at least ten weeks? To get it wrong twice - and the limited consultation effort so far since June clearly raises the flag - would not only be a material failure vis-à-vis Haslemere, but also deepen the crisis for the County Council and the Committee's reputation across Surrey.

Committee response

The County Council has listened to residents in Haslemere following two consultations about on-street parking in the town. After the first in January there was dissatisfaction amongst some residents with the proposals and the way the consultation was carried out. The Council subsequently decided to withdraw these and start again. In June the Committee also listened to residents who presented petitions requesting residents' parking. A further consultation has been carried out and the Committee now has more information to help it make a decision.

It is seldom possible to 'please all the people all the time' when implementing parking restrictions and the committee will need to make a decision in the best interests of the majority of residents in the roads where residents' parking is proposed based on the information available.

There is no reason to have a 10 week statutory consultation period given the amount of prior consultation that has taken place. A three week period is the minimum required by law, and observed by many local authorities, but the Council's practice is to allow an extended period of four weeks, which is an adequate time for people to register their comments.

Supplementary question

Mr Barton asked what lessons had been learned in addition to an observation that "it is seldom possible to 'please all the people all the time'".

11. Ms Maria Mateo (Haslemere)

*"As with the introduction of any new parking controls, there are **possible risks** attached to bringing in these new parking schemes. There is **likely to be some displacement** of vehicles that currently park in the roads, but will not be eligible for permits and will therefore need to **find somewhere else to park**. It is **not anticipated that this will prove too problematic**, but will need monitoring". (Report at Item 7, 3.26).*

Please explain the basis of this statement, including any analysis and reports prepared regarding the displacement of vehicles. In particular, please clarify:

1. What are risks envisaged by the County Council ?
2. What is the likely displacement anticipated by the Council ?
3. Where does the County Council propose that those displaced vehicles will park ?
4. On what basis does the Council anticipate that the displacement will not be problematic ?

For the avoidance of doubt, I understand the issue about "monitoring" which refers to the future (after the scheme is implemented). My question, however, refers to the analysis that the County Council has done to date to reach the conclusion stated in paragraph 3.26 and not its plans once the scheme is implemented.

Committee response

1. What are risks envisaged by the County Council ?
 - **Displacement causing congestion in other roads (paragraph 3.26)**
 - **Not enough space for permit holders at peak times (paragraph 3.27)**
2. What is the likely displacement anticipated by the Council ?
Approximately 35 vehicles.
3. Where does the County Council propose that those displaced vehicles will park ?
In local car parks or spread across other unrestricted roads.
4. On what basis does the Council anticipate that the displacement will not be

problematic ?

There will be enough alternative parking in the area to accommodate the displaced vehicles.

Supplementary question

With respect to the estimated level of displacement, Ms Mateo asked for details of the source of the data (i.e. 35 cars).

ANNEX 3: MEMBER'S QUESTION

From Mr David Munro

Recently there have been two serious accidents involving vehicles travelling north down the A325 Wrecclesham Hill. In each case vehicles have lost control and collided with railings separating the carriageway from the west-side footway with such force that the railings have had to be removed and temporary barriers installed.

This has of course been reported to Highways and they are taking action. However, because of the seriousness of the issue, could I have the Area Highways Manager's assurance that the barriers will be fully repaired as soon as possible so that some protection is afforded to pedestrians and residents in the vicinity, and that the underlying causes of these accidents are investigated with urgency and appropriate remedial measures undertaken quickly ?

Committee response

Replacement railings have been ordered by the Council's contractor. However, the equipment is not standard stock and requires a special order to be placed with the supplier. The estimated lead time for delivery and installation is ten weeks. In the meantime the local Community Highways Officer will monitor the site to ensure that the temporary barriers remain in place.

Surrey Police supply reported accident data to Surrey Highways and the most recent update is to the end of May 2012. If the accidents that resulted in the damage to the railings have been reported to the Police, they will be analysed when received to see whether there are common factors. Local members will recall that these railings were previously damaged during the severe winter of 2009 when the road was iced for several weeks.

Supplementary question

Mr Munro did not ask a formal supplementary question but indicated that he would pursue the matter at a senior level within the Highways service.

ANNEX 4

INFORMAL PUBLIC QUESTION TIME

The meeting was preceded by an informal public question time. The matters raised are summarised below. This summary does not form part of the formal minutes of the meeting.

1. From Mr P Murphy (Elstead Parish Council)

The question raised concerns related to the revised bus services operated by Countryliner, specifically:

- Cost: fares, with a student travel card, had risen by 50%
- Reliability: the early morning service used by students was frequently late in leaving Elstead
- Timetable: the last departure from Guildford is at 5.15, as a result of which retail workers needing to catch this service are having to leave work early.

The Chairman undertook to obtain a written response from the relevant officers.

2. From Mr D Pope (on behalf of residents of Courts Hill Road (West), Haslemere)

Mr Pope welcomed the proposed parking arrangements for the road, but asked if the five spaces identified at the far western end of the road, and now being proposed for “free parking”, could be marked on the road in bays of similar dimensions to those for the other 17 spaces for “residents’ parking” elsewhere in this stretch of the road.

The Chairman replied that a response would be provided at Item 7.

3. From Mrs E Ames (Alfold Parish Council)

The Council wished to express its concern and disappointment at the recommendations of the report at Item 12 written in response to the petition presented by residents of Dunsfold Road and Compasses Park at the previous meeting. Mrs Ames asked the Committee to invite the Area Highways Manager to reconsider his recommendations, to designate Dunsfold Road from its junction with the B2133 to be part of the continuous network of unclassified roads also classified as “unsuitable for use by HGVs”.

The Chairman replied that the matter would be discussed at Item 12.

4. From Ms K Greenwood (Tilford Parish Council)

Ms Greenwood drew the Committee’s attention to the congestion in Tilford Street caused by traffic waiting to enter Waverley Abbey School and to the speed of some vehicles which overtake the waiting traffic. Parking on verges also reduces visibility for children. It is understood that proposals made to the school have not been accepted by the governors. Highways officers have

agreed to install strips in the road and the Committee was requested to accelerate this.

The Area Highways Manager responded that he had discussed with the school ways of moving traffic more quickly and the alterations put in place had not been effective. He undertook to make every effort to install the measures on Tilford Road as quickly as possible. He acknowledged the problem of speed at all times and reported that Surrey Police's Casualty Reduction Officer had carried out enforcement at this location.

As local members Mr Harmer and Mr Adams expressed their support for the Parish Council's concern and agreed that a second exit at the school would solve the problem.

5. From Mr S Fraser (Churt)

Mr Fraser asked when work would start on the remaining section of the A287 to be resurfaced in Churt.

The Area Highways Manager replied that work should start in the next few months and that authorization for the 30mph limit would be sought from the Local Committee shortly.

6. From Mr J Barton (Haslemere)

Mr Barton referred to regulations recently released by the government which encouraged openness in the proceedings of sub-committees. Referring to his question about the confidentiality of Task Groups at the 22 June 2012 meeting, Mr Barton asked whether these would now comply with the resumption of openness now being recommended. He also asked whether the Haslemere Task Group had met since the June meeting.

The Chairman confirmed that the Committee would review its processes when the outcome of the current Public Value Review had been published. The Haslemere Task Group had not met since June.

7. Ms A Hall (Haslemere)

Ms Hall referred to the consultation on which the current proposals for on-street parking in Haslemere had been based and asked how these could be justified as only a minority of those affected had been consulted: no other alternatives had been proposed and residents of adjacent roads and other users had not been included.

The Chairman replied that responses to informal questions relating to parking proposals in Haslemere would be addressed at Item 7.

8. Ms J Pohorley (Haslemere)

Ms Pohorley asked why Lower Street and Shepherds Hill had still not been included in the current proposals for on-street parking and why their residents, who had no on-street parking, had not been treated equally with other residents.

The Chairman replied that responses to informal questions relating to parking proposals in Haslemere would be addressed at Item 7.

9. Mrs V Leake (Haslemere)

Mrs Leake noted that the residents of Kings Road and Longdene had been told that they would receive residents' only parking schemes if they wished, whereas residents of some neighbouring roads had not been consulted, and asked whether this was the correct way to introduce parking schemes in Haslemere.

The Chairman replied that responses to informal questions relating to parking proposals in Haslemere would be addressed at Item 7.

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OFFICER REPORT TO LOCAL COMMITTEE (WAVERLEY)

CATTLE GRIDS: HINDHEAD COMMON

14 December 2012

KEY ISSUE

To consider a proposal from the National Trust for the installation of cattle grids and bypasses on Hindhead Common

SUMMARY

The National Trust has applied under section 82 of the Highways Act 1980 for the installation of cattle grids and bypasses on a number of Byways Open to All Traffic (BOATs) at Hindhead Common. The locations are shown on drawing no. 3/1/14/H50 (attached at **Annex 1**). Following the opening of the new road tunnel on the A3 they intend to reconnect the internationally important heathlands by applying to the Planning Inspectorate for fencing to enable conservation grazing. Where BOATs cross the fence-lines, cattle grids are needed to allow legitimate motorised vehicle access with bypass gates for other users.

OFFICER RECOMMENDATIONS

The Local Committee (Waverley) is asked to agree that:

A Notice be published pursuant to section 82 of the Highways Act 1980 relating to the installation of cattle grids and bypasses on BOATs 21a Haslemere and 500, 501, 502, 503 Thursley, as shown on Drawing No. 3/1/14/H50, for a statutory 28-day objection period. If there are no objections the cattle grids and bypasses can be granted. If objections are received that they are forwarded to the Secretary of State for Transport for determination.

1 INTRODUCTION AND BACKGROUND

- 1.1 The National Trust has applied under section 82 of the Highways Act 1980 for the installation of cattle grids on a number of Byways Open to All Traffic (BOATs) at Hindhead Common. This relates to BOATs 21a Haslemere and 500, 501, 502 and 503 Thursley as shown on Drawing no. 3/1/14/H50 (attached at **Annex 1**). The National Trust own the land involved apart from the one shown at location 7.
- 1.2 Following the opening of the new road tunnel on the A3, it was always the intention of the National Trust to reconnect the internationally important heathlands on the Punchbowl to those on Hindhead Common. This will be the first time in an English context that two important fragments of heathland, formerly divided by a main road, have been re-connected to restore the landscape and ecological unit. They are proposing to submit an application to the Planning Inspectorate for fencing to enable a continuation and extension of the extensive conservation grazing by cattle and ponies for the long-term management of the commons. Where BOATs cross the fence-lines, cattle grids are needed to allow legitimate motorised vehicle access with bypass gates for other users.
- 1.3 Hindhead Common and the Devil's Punch Bowl, represent an outstanding area of landscape, which is nationally and internationally important for the wildlife associated with its heathland. Over decades without grazing and the other traditional uses on the commons such as heather and gorse cutting for fuel, much open heathland was lost as pine and birch took over. The site holds both dry and wet heathland and mires as well as areas of ancient woodland. The internationally protected Dartford warbler, woodlark and nightjar nest there and other interests include uncommon plants, rare invertebrates and beetles, and the rare nail fungus, associated with pony grazing.
- 1.4 The long-term, sustainable management of the Devil's Punch Bowl SSSI is best achieved by extensive livestock grazing. The rationale for this is contained within the most recent National Trust Biological Evaluation and there is also useful information on this subject in the RSPB publications Conservation Grazing on Lowland Heaths (RSPB 2004) and the Lowland Heathland handbook (RSPB 2003). It is important to stress that in the Devil's Punch Bowl some of the rare and notable species present are associated with ancient woodland and scrub habitats, though there are also many heathland specialists present. For this reason, a dynamic mosaic of open heath and woodland is the most ecologically desirable state for the site.
- 1.5 The application relates to the installation of nine cattle grids and bypass gates, five of which already exist on the ground. The National Trust has agreed to pay for and construct all of the associated works, which will comply with the British standard for such structures. In agreement with the County Council, they will also be responsible for the future maintenance. The numbering on the plan, **annexed at 1**, relates to the description of works to be carried out as detailed below:
- 1) BOAT 21a Haslemere – an existing cattle grid. A new 3.0-metre wide bypass gate to be constructed on the eastern side.
 - 2) BOAT 502 Thursley – an existing cattle grid and bypass gate. No works required.
 - 3) BOAT 503 Thursley – install new 3.0-metre wide cattle grid and 3.0-metre wide bypass gate. Exact location to be determined linked to current Traffic Regulation proposal.

ITEM 7

- 4) BOAT 500 Thursley – install new 3.6-metre wide cattle grid and 3.0-metre wide bypass gate, 3.0 metres east of junction with Public Bridleway No. 103 Thursley. Fill in part of existing pond and construct gate on southern side of cattle grid.
- 5) BOAT 500 Thursley – install new 3.6-metre wide cattle grid and 3.0-metre wide bypass gate on western side.
- 6) BOAT 500 Thursley – an existing cattle grid. Repair damaged grid and install new 3.0-metre wide bypass gate on western side.
- 7) BOAT 500 Thursley – install new 3.6-metre wide cattle grid and 3.0-metre wide bypass gate, 3.0 metres north of junction with BOAT 501.
- 7i) BOAT 500 – remove existing cattle grid and reinstate level surface.
- 8) BOAT 501 Thursley – an existing cattle grid and bypass gate. No works required.
- 8i) BOAT 501 - remove existing cattle grid and reinstate level surface.
- 9) BOAT 501 Thursley – existing cattle grid. Install new 3.0-metre wide bypass gate on western side.

2 ANALYSIS

- 2.1 The Highways Act 1980 sections 82 to 90 give highway authorities power to provide, manage and enter into agreements for cattle grids and bypasses in or adjacent to the highway. The main provision is contained in Section 82 and Section 87 provides for the highway authority to enter into an agreement with a landowner should it be necessary for an access or gate to be placed in conjunction with a cattle grid on land that is not highway. An agreement may be required in this respect, which would allow for the granting of highway rights.
- 2.2 Schedule 10 of the Highways Act 1980 indicates the procedure for determining the provision of cattle grids. This is set out in **Annex 2**. Before determining, under section 82 or 86 of this Act, the following questions must be considered—
 - (a) whether it is expedient to place any part of a cattle-grid in, or provide a by-pass on, any such land not forming part of a highway and not belonging to the highway authority as is mentioned in section 82(4), or
 - (b) whether it is expedient to provide a by-pass along any part of a highway, or
 - (c) whether the purpose for which a right to install gates is exercisable will be adequately achieved by the provision of a cattle-grid.
- 2.3 If cattle grids were installed this would allow, with the proposed fencing, conservation grazing to reconnect the internationally important heathlands on the Punchbowl and Hindhead Common. It is therefore considered expedient that the cattle grids and by-pass gates are installed.

3 OPTIONS

- 3.1 It is the Officer's recommendation that a Notice be published inviting representations on the application.
- 3.2 The alternative solution would be to reject the application.

4. CONSULTATIONS

4.1 Various user groups and other organisations have been consulted. The Open Spaces Society have replied saying they would prefer not to comment until they have seen the application for fencing to see how everything fits together. The Ramblers' have stated they have no issues. Mr Bob Milton would like to see the full application for fencing and has suggested a perimeter fence rather than internal fencing. He has also queried the bypass gates. This is addressed in 2.1 above. Mr Milton's email is attached at **Annex 3**. Thursley Parish Council consulted with landowners and raised no objection. Surrey Fire and Rescue Service has no objections. The British Horse Society has requested that the gates are properly hung, are easy to use from horseback and properly maintained in the future. They have also asked that there is sufficient space to manoeuvre through the gates. No other responses have been received to date.

5 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 5.1 The National Trust has agreed to undertake all the works and maintain the structures in the future.
- 5.2 If Notices are published this will incur an advertising cost of approximately £1,200, which would be met by the National Trust.
- 5.3 If objections were received and maintained and caused a public inquiry to be held, costs in the region of £4,000 would be met from the Countryside Access team budget.

6 EQUALITIES AND DIVERSITY IMPLICATIONS

6.1 The cattle grids and bypass gates will provide access for all users of the BOATs.

7 CRIME AND DISORDER IMPLICATIONS

7.1 There are no crime and disorder implications.

8 CONCLUSION AND RECOMMENDATIONS

8.1 Members are asked to consider the proposal and approve the publication of a Notice under section 82 of the Highways Act 1980.

9 REASONS FOR RECOMMENDATIONS

9.1 Officers do not have delegated powers to proceed with cattle grid applications. Officers support the installation of cattle grids and by-pass gates.

10 WHAT HAPPENS NEXT

10.1 Should Members decide to accept the application, a Notice will be published, in accordance with statutory procedures, in two successive weeks in one or more local newspapers circulating in the area and placed on site stating generally the questions for determination set out in 2.2 above. All interested parties and user groups will be consulted.

ITEM 7

10.2 After the advertising period has expired, if any objections have been received the proposal will be submitted to the Secretary of State for Transport for determination.

LEAD/CONTACT OFFICER:	Debbie Prismall, Senior Countryside Access Officer
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EMAIL:	Debbie.prismall@surreycc.gov.uk
BACKGROUND PAPERS:	File 3/1/14 Hindhead cattle grids

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National Trust - cattle grid licence application
Highways Act 1980, section 82

Date: 15/10/2012
 Printed by: DP 10/12
 Drawing No.: 3/1/14/H50

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PROCEDURE FOR DETERMINATION BY A HIGHWAY AUTHORITY OF CERTAIN QUESTIONS ARISING IN CONNECTION WITH A CATTLE GRID OR BY-PASS

1. — (1) Before determining, under section 82 or 86 of this Act, the questions—
(a) whether it is expedient to place any part of a cattle-grid in, or provide a by-pass on, any such land not forming part of a highway and not belonging to the highway authority as is mentioned in section 82(4), or
(b) whether it is expedient to provide a by-pass along any part of a highway, or
(c) whether the purpose for which a right to install gates is exercisable will be adequately achieved by the provision of a cattle-grid,
a highway authority shall comply with the requirements specified in sub-paragraph (2) below.

(2) The requirements referred to in sub-paragraph (1) above are as follows, namely, that the authority shall—
(a) publish in 2 successive weeks in one or more local newspapers circulating in the area where the cattle-grid is to be, or has been, provided a notice—
(i) stating generally the question for determination,
(ii) naming a place within the said area where a copy may be inspected free of charge at all reasonable hours of such plans or other descriptive matter as appear to the highway authority to be requisite for enabling the nature of the question to be understood, and
(iii) specifying the time (which shall not be less than 28 days from the date of the first publication of the notice) within which and the manner in which representations may be made to the highway authority, and
(b) display a like notice in a prominent position at the place where the cattle-grid is to be or has been provided.

2. If no representation is duly made under paragraph 1 above, or if every representation so made is withdrawn, the highway authority may proceed to determine the question.

3. — (1) Where a representation is duly made as aforesaid and not withdrawn, the following provisions have effect.

(2) Where the highway authority is not the Minister, the authority shall forward the representation to the Minister, together with their observations thereon and their proposals, in the light of the representations, for determining the question.

(3) The Minister shall consider any representations received by him (and, where the highway authority is not the Minister, the authority's observations and proposals forwarded to him as aforesaid) and shall either cause a local inquiry to be held or afford to any person by whom a representation has been duly made and not withdrawn and, where the highway authority is not the Minister, to that authority, an opportunity of appearing before and being heard by a person appointed by the Minister for the purpose.

(4) After the Minister has considered the report of the person who held the inquiry under sub-paragraph (3) above, or the person appointed under that sub-paragraph, as the case may be,—
(a) the Minister may, where he is the highway authority, proceed to determine the question;

(b) where he is not the highway authority, the authority may determine the question in the affirmative if the Minister consents, but not otherwise, and subject to compliance with any conditions subject to which his consent is given.

(5) Notwithstanding anything in sub-paragraph (3) above, except where a representation is made by a highway authority other than the Minister, the Minister may, if satisfied that in the special circumstances of the case the holding of a local inquiry or the affording to the person making such representation as aforesaid of an opportunity to be heard by a person appointed by the Minister is unnecessary, proceed without compliance in this respect with the provisions of the said sub-paragraph (3).

(6) As soon as may be after the determination of the question, a notice of the determination shall be sent by the Minister to any person by whom a representation has been made under the foregoing provisions of this Schedule.

4. For the purpose of displaying a notice as required by paragraph 1 above, a highway authority may, on the highway or on adjoining land (whether or not belonging to the authority), erect and maintain posts or boards or affix a notice to any building or structure; but the powers conferred by this paragraph shall not be exercised on land off the highway which is occupied, except with the consent of the occupier.

5. In relation to the exercise by a council of functions of the Minister as highway authority delegated to the council under section 89 of this Act, the foregoing provisions of this Schedule apply as if the council, and not the Minister, were the highway authority.

"Bob Milton"
<bobmilton@kilnsidefarm.f
snet.co.uk>

To "Debbie Prismall" <debbie.prismall@surreycc.gov.uk>

bcc

06/11/12 18:23

Subject FW: Cattle grid licence application - Hindhead

History:

Debbie

Please will you send a complete plan and map of the area with the fence lines drawn in and the s193 common land shown? As it is there is an enormous amount of unlawful fencing on the common which should be removed as part of any s38 application in line with s29 NTAct 1907 and s23 NTAct 1971. I am surprised that SCC as HA is even considering this application before you have the full application for fencing and in the full knowledge of the arguments against such a scheme.

The other thing is that the byways do not I believe form part of a carriageway in terms of the HA1980 but yes it is a highway as it is a right of way for vehicles. The reasoning is that there is a need for the take of the common land for the bypass gates and the associated vehicular carriageway to become part of the highway being a vehicular carriageway. As such you cannot grant a licence but use the power of the highway authority to provide ie construct, so a licence is not appropriate as in s147 [see HA1980 s82(3)]

Given the inalienable status of the NT common land I would expect the Highway Authority to arrange for exchange land for the bypass gates and to confirm that the byways are and always have been as per the list of streets, vehicular carriage ways [d class roads] maintainable at public expense.

That is always assuming that the cattle grids are actually required for the management of the common and that it is classified as agricultural, with commoners' rights for the grazing of stock.

I would remind you and the NT that stewardship monies cannot be used to pay for statutory duty which to my mind includes cattle grids on highways and gates on rights of way maintainable at public expense or fencing where there is already statutory access.

Perhaps a more appropriate scheme would be a perimeter fence so as to reduce the internal paddockisation of the common and the unblocking of the present unlawful impediments to lawful public access in line with the duty of the National Trust to hold the land for the benefit of the public as open and unenclosed manorial waste common land. It would be appreciated if you could advise what s147 licences or s82 approvals already exist with dates of works and any supporting consents.

Bob Milton Kilnside Farm

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OFFICER REPORT TO LOCAL COMMITTEE (WAVERLEY)

HIGHWAYS PROGRAMME 2012-13: UPDATE REPORT

14 December 2012

KEY ISSUE

To provide an update on the progress of highway improvement schemes, both Integrated Transport Schemes (ITS) and those which are developer funded, and of Local Re-surfacing (LSR) schemes in Waverley.

SUMMARY

At its meetings in March and June 2012 the Committee agreed a programme of ITS schemes for 2012/13. In June the committee allocated £162,000 of the Maintenance Revenue budget towards LSR schemes. In September the Committee agreed to defer two ITS schemes previously scheduled for construction in 2012/13 and directed a further sum of £195,000 towards LSR schemes. This report updates progress on the programme of schemes.

OFFICER RECOMMENDATIONS

The Local Committee (Waverley) is asked to:

- (i) Note progress on the programme of highway schemes.
- (ii) Delegate authority to the Area Highways Manager in consultation with the Chairman and Vice-Chairman and locally affected members to amend budgets throughout the year if required to ensure the budget is allocated in a timely manner.
- (iii) Agree to the prohibition of the left turn from the D5508 Critchmere Hill (southern arm) into the A287 Hindhead Road.
- (iv) Agree to the revocation of the temporary waiting parking bays outside numbers 2 to 8 on the B2131 Petworth Road and the creation of a bus clearway at this location.

1. BUDGET ALLOCATIONS

1.1 At its meetings on 16 March and 22 June 2012 the Local Committee agreed the following allocations.

Complete 2011/12 ITS schemes & 2012/13 ITS Programme

2011/12 ITS Carry Forward	£65,000
PIC Funding	£75,000
2012/13 ITS Allocation	£262,000
2013/13 Capital Maintenance Allocation	£262,000
2012/13 Revenue Maintenance Allocation (Part	<u>£110,000</u>
Sub- total	£774,000

1.2 The residue of the Revenue Maintenance Allocation was directed as follows

Implement Waverley Parking Review	£15,000
Ad-hoc work ordered by area team	£20,000
Jetter for 2 to 3 weeks	£10,000
Local re-surfacing schemes	<u>£162,000</u>
Total	£981,000

1.3 At the September meeting the Local Committee agreed to defer construction of two ITS schemes to 2013/14 and re-directed £195,000 from the ITS programme above towards LSR schemes.

1.4 An update on members' commitments against their Community Pride allocations will follow.

2. UPDATE ON 2011/12 AND 2012/13 ITS AND S106 SCHEMES

2.1 **Annex 1** shows progress on the 2011/12, 2012/13 programme of ITS schemes, and schemes funded by developer contribution ('Section 106' schemes).

2.2 Zebra Crossing in Petworth Road at the junction with High Street, Haslemere

Design work on this scheme is nearing completion, with installation programmed for February/March. No vehicle is permitted to stop on a zebra crossing or the zig-zag road markings either side of it for obvious road safety reasons. The existing bus stop outside No. 2 Petworth Road is located on the line of the proposed zebra crossing, and must be moved to allow the zebra to be installed. A site meeting has been held to identify possible new locations for the bus stop, attended by Surrey County Council Passenger Transport and Design Team officers, a Police Road Safety officer, and the local County Councillor. It was

agreed that the only nearby location at which a bus could safely stop is the lay-by outside Nos 2 to 8 Petworth Road, currently designated as limited waiting (8.30 to 18.30 Monday to Saturday, 1 hour no return 1 hour). This restriction would have to be revoked, and a bus clearway created, in order to move the bus stop to the lay-by, and the Committee is asked to authorise these changes. However, the Area Highways Manager has asked for a further review of other possible locations for the bus stop, and only if this fails to identify a suitable location would the recommended changes be made.

2.3 Prohibition of left turn from Critchmere Hill (southern arm) into the A287 Hindhead Road.

Concerns have been raised about vehicles exiting left onto the main Hindhead Road at this junction. The acute angle between the two roads means vehicles making this manoeuvre routinely swing out into the opposite lane of the Hindhead Road into the path of traffic travelling south towards Haslemere. Although the speed limit is 30mph speeds can be higher on this downhill section of Hindhead Road, and forward visibility is limited by the bend approaching the junction with Critchmere Hill. Surrey Police agrees that this manoeuvre should be banned in the interest of road safety, and the Committee is asked to agree to advertise a prohibition order. The estimated cost of advertising notices and installing signs is £5,000 and it is recommended this scheme is included in the 2013/14 ITS programme (see Item 9 on the agenda for this meeting).

2.4 Create Footway in The Street at Larchwood, Wonersh

Feasibility work into relatively low cost options such as local road narrowing has been completed, but no solution could be found. At a site meeting in November the Parish Council suggested they could dedicate land on the north side of the road, but a retaining wall would be required as well as legal agreement, and costs are likely to significantly exceed the budget. Design work will continue, but given land and structures requirements, it will not be possible to construct this scheme before the end of March, and funding will be directed towards LSR schemes.

3. UPDATE ON WAVERLEY PARKING REVIEW

- 3.1 The Committee agreed to the introduction of parking restrictions at locations across the borough at the meetings in December 2011 and March 2012. The contractor has recently started installing yellow lines, and all the agreed restrictions are expected to be in place by the end of December, with the Pay-and Display scheme in Farnham coming into operation in January 2013.

4. UPDATE ON AD HOC WORK ORDERED BY AREA TEAM AND JETTER

- 4.1 The Area Team Maintenance Engineer has placed the order for the jetter, and the additional two to three weeks' work requested will be completed by the end of January. Over half of the £20,000 directed to ad hoc work has already been spent, mainly on vegetation work, and the remainder will be fully committed by the start of the New Year.

5. UPDATE ON LOCAL RE-SURFACING (LSR) SCHEMES

- 5.1 A total of £357,000 of funding for LSR schemes has been agreed by the Local Committee, and the Area Team Maintenance Engineer has been in discussion

with individual County Councillors to identify roads within each division which could be re-surfaced. **Annex 2** lists these roads, with the price quoted by the County Council's contractor for each. Members will note that the value of schemes exceeds the allocation, and it may not be possible to complete them all.

6. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

6.1 Since 28 April 2011, highways works have been undertaken by the County Councils new contractors, coordinated by May Gurney, who have been appointed following a rigorous tendering and selection process aimed at achieving the best value for money.

7. CONSULTATIONS

7.1 Consultations on schemes to be included in the 2012/13 programme have been carried out by means of member task groups. Where appropriate, public and other consultations will be completed for individual schemes.

8 EQUALITIES AND DIVERSITY IMPLICATIONS

8.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding.

9 CRIME AND DISORDER IMPLICATIONS

9.1 A well-managed highway network can contribute to reduction in crime and disorder.

10 CONCLUSION AND REASONS FOR RECOMMENDATIONS

10.1 As above

11.0 WHAT HAPPENS NEXT

11.1 Officers will continue to progress delivery of agreed programme of improvement and maintenance schemes.

LEAD/CONTACT OFFICER:	John Hilder Area Highways Manager (South West)
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BACKGROUND PAPERS:	Local Committee (Waverley) 22 June 2012 Item 9 'Highways Revenue Allocation for 2012-13' Local Committee (Waverley) 21 September 2012 Item 9 'Highways Update'

Complete 2011/12 Programme	Estimated Cost**	Status	Construction	Comment
A325 Farnborough Road Pelican at Brooklands Road	120,000	Completed 16 Oct 2012		Construction costs confirmed circa £120k. Final costs awaited
Other schemes: Zebra crossing in Elstead, Esso signals in Milford, Alfold signs/lines, Liphook Road, Potters Gate, Old Elstead Rd	70,000	Elstead zebra complete. All other schemes construct between January and March 2013.	See Status column	
'New' Schemes for 2012/13				
Speed limit review Manley Bridge Rd, Farnham	8,000	Design complete, awaiting price, install December	See Status column	
Pedestrian crossing in Long Bridge, Farnham	130,000	Scheme deferred to 2013/14, design work continues.		
Marshall Rd cycleway at Jewsons, Godalming	90,000	Scheme deferred to 2013/14, design work continues.		Design undertaken by Atkins, prelim layout now received.
Review speed limit/safety scheme A283 Petworth Rd, Cherry Tree r'bout to Witley	40,000	Design complete, awaiting price, install February		Inform PC & school of proposals Dec/Jan.
Dropped kerbs the length of the western side of the B2128 Wonersh Common Road, Wonersh	18,000	Priced at £3k. Completed 10 Oct 2012		
Create footway in The Street at Larchwood, Wonersh/Bramley	25,000	Initial feasibility showed no low cost options – requires retaining wall & land		PC have agreed to dedicate land. Defer to 2013/14, see main report.
Extend/enhance lay-by at the Holy Trinity, Bramley	35,000	Design complete, priced at £8k. Install January		Community Pride contribution A Povey
New footway and road safety scheme at the A287 Bell Road, Haslemere	100,000	Speed limit des complete, awaiting price Footway design complete end Dec. Construct Feb/March		
Junction improvement Courts Hill j/w Courts Mount, Haslemere	40,000	Complete design December. Construct Feb.		
Pedestrian crossing in Petworth Rd at j/w High Street, Haslemere	50,000	Design complete, awaiting price. Construct Feb/March		Subject to relocation of bus stop, see main report.
Extend 30mph limit towards Hindhead A287, Churt	8,000	Advertise TRO January. Install March.		
Ad-hoc signs, lines bollards etc ordered by area team	15,000	Orders raised as required	In response to requests from residents and members	
Sub-total	£749,000			
Lighting enhancement Cranleigh High Street	25,000	Completed.		Awaiting final costs c £30k
Feasibility Work by Area Team: Chiddingfold, Rowledge, Tilford etc	Nil	Ongoing throughout the year		Work by area team
Section 106 Funded Schemes				
Controlled crossing A31 at Coxbridge Roundabout	180,000	Design complete, awaiting price. Could start Feb/March subject to funding.		£120k S106 in place, construct 2012/13 subject to additional S106
Bookhurst Rd footway between Cranleigh and Ewhurst	180,000	Scoping work undertaken on layout and costs.		£75k S106 expected during 2012 from Swallow Tiles.

** Estimated Costs: All highway schemes are unique with multiple variables. Estimates are based on similar completed schemes, and final prices following design could vary significantly

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WAVERLEY LOCAL RE-SURFACING SCHEMES 2012/13

ROAD NO	ROAD NAME	STATUS	County Councillor/ Price
D5319	Red Lion Lane, Farnham Car park entrance to Long Bridge	Committed	Pat Frost £23,000
B3001	Station Hill, Farnham		Pat Frost <i>circa £70,000</i> <i>Not progressed due to high value, submitted for inclusion in central programme for 2013/14</i>
D5335	Middle Church Lane, Farnham entrance to car park also o/p Church	Committed	Pat Frost £13,000
D134	Farnham lane , Haslemere ,Junction with St Christophers Green	Committed	Steve Renshaw £13,700
D5515	Derby Road, Haslemere , Weydown Road to Church Lane	Complete	Steve Renshaw £19,200
D5517	Tanners Lane, Haslemere , Pilgrims to St Marys House	Committed	Steve Renshaw £10,500
D5515	Weydown Road,Haslemere ,Trelawney to Marouss	Complete	Steve Renshaw £14,500
C121	Lower Weybourne Lane,Weybourne , Sea Cadets to Green Lane	Committed	Denise Le Gal £29,500
B2130	Elmbridge Road,Cranleigh ,Sewer Works to Bridge	Planned	Alan Young £17,500
B2128	High Street , Cranleigh,o/p Sainsburys to the bathroom centre large patching only	Committed	Alan Young £39,600
D942	Peregine close/Harrier close walkway ,Cranleigh	Committed	Alan Young £12,175 / £7,840 from revenue and £4,335 from Community pride

D114	Kennel lane,Frensham , Whole Length	Committed	David Harmer	£15,400
D123	Highfield Lane,Thursley , from no1 to Street House	Committed	David Harmer	£15,500
D104	Tilford Road,Tilford bridge,From Reeds Road to Bridge	Committed	David Harmer	£31,500
D5308	Cherry Tree Road,Farnham, From the Long Road to 100m South	Committed	David Munro	£14,400
D5313	Ford Lane,Farnham , Each side of Ford	Committed	David Munro	£12,000
C31	RockHill,Hambledon,Hatch Cotts to Hemmingway	Committed	Andrew Povey	£25,000
D182	Alfold Road, Alfold , junction A281	Committed	Andrew Povey	£17,200
D5408	Long Gore,Godalming, no62 to no82	Committed	Steve Cosser	£39,500
D5424	Aarons Hill, Godalming,The Green to Bargate Rise	Committed	Peter Martin	£42,000
			TOTAL	£ 400,840



OFFICER REPORT TO LOCAL COMMITTEE (WAVERLEY)

LOCAL COMMITTEE HIGHWAYS CAPITAL AND REVENUE BUDGETS AND RECOMMENDED ALLOCATIONS FOR 2013/14

14 DECEMBER 2012

KEY ISSUE

This report sets out the anticipated capital and revenue budgets available to this committee for the financial year 2013/14 and recommends how those budgets should be used.

SUMMARY

During November Task Groups (TG) representing the four areas of the Borough centred around Cranleigh, Haslemere, Godalming and Farnham, met to prioritise highway improvement schemes (Integrated Transport Schemes – ITS) for their respective areas. The Local Transportation Plan (LTP) Task Group met on 26 November to consider these prioritised lists, and recommend a programme of ITS and other works for 2013/14 to this Committee.

OFFICER RECOMMENDATIONS

The Local Committee (Waverley) is asked to:

- (i) Agree that the improvement (ITS) schemes described in this report form the Waverley Local Transport Plan (LTP) programme for 2013/14, with Maintenance Capital and Revenue funding reserved to implement the programme.

- (ii) Authorise the Area Highway Manager (AHM) to progress the schemes included in the programme in consultation with local elected members and associated task groups.
- (iii) Subject to approval of recommendations (i) and (ii) authorise the AHM to consider and determine any objections submitted following the statutory advertisement of the traffic orders and notices associated with the programme of schemes, in consultation with the Chairman and/or Vice-Chairman of the Local Committee and relevant local councillors.
- (iv) Agree that Community Pride funding is devolved to each County Councillor based on an equitable allocation of £5,000 per division

1. EXPECTED ALLOCATIONS TO WAVERLEY IN 2013/14

- 1.1 It is anticipated that 2013/14 allocations to the Local Committee (Waverley) will be identical to those in the current year, 2012/13, as follows:

£262,000 ITS Capital

Usually directed towards ITS schemes.

£262,000 Maintenance Capital

Intended for capital maintenance work, but can be directed towards ITS.

£317,00 Maintenance Revenue

This allocation can also be used for capital maintenance or ITS schemes.

TOTAL £841,000

£45,000 Community Pride

The same allocation as in 2011/12, the first time this budget was introduced, when the committee agreed that £5,000 be assigned to each of it's nine SCC members.

2. FUNDING FROM PLANNING INFRASTRUCTURE CONTRIBUTIONS

- 2.1 In April 2008 Waverley Borough Council adopted a Planning Infrastructure Contributions (PIC) scheme whereby small developments generate a contribution towards transportation.

- 2.2 In January 2012 the AHM was advised that since inception PIC has generated a total of £215,000 in transportation contributions across the whole borough; see **Annex 1**.
- 2.3 Where a planning application has been granted following appeal, the associated PIC funding will be tied to a specific highway measure, otherwise the AHM understands the money can be used on any highway scheme/measure in the vicinity of the development that generated the contribution.
- 2.4 PIC funding will be used wherever possible to support the agreed ITS programme for 2013/14.

3. 2012/13 ITS PROGRAMME

- 3.1 The report at Item 8 on this agenda provides an update on the progress of ITS schemes included in the 2012/13 programme, and confirms that two schemes were deferred to 2013/14 at the September meeting of the Local Committee (Marshall Road Link, Godalming and Long Bridge Crossing, Farnham), and that it is now necessary to defer a third (footway at The Street, Wonersh).

4. 2013/14 ITS AND OTHER WORKS PROGRAMME

- 4.1 During November the Task Groups representing the four areas of Waverley centred around Cranleigh, Haslemere, Godalming and Farnham, prioritised highway improvement schemes for their respective areas.
- 4.2 The LTP Task Group met on 26 November to consider feedback from the four local Groups, and determine an overall ITS priority list.
- 4.3 The LTP Task Group recommended the following:-

Reserve funding for Lengthsman Scheme	£20,000
Implement Parking Review recommendations	£15,000
Jetter for 3 weeks	£15,000
Ad-hoc signs, lines, bollards, etc by local team	<u>£10,000</u>
Total	£60,000

ITEM 9

With the balance of available funding, **£781,000** excluding Community Pride, directed towards the following programme of ITS schemes:

[Note that the Lengthsman scheme is a new initiative where parish and town councils are invited to bid for funding to organise enhanced highway maintenance works themselves (for instance additional verge cuts or cleaning signs)].

Complete Deferred 2012/13 Schemes	Comment
Marshall Road Cycle Link	
Long Bridge Pedestrian Crossing	
Footway at The Street, Wonersh (See Item 8)	
'New' Schemes	
Shared f'way/cycle link Cranleigh to Ewhurst	£75k developer contribution in place. High cost scheme, so split construction costs over 2013/14 & 2014/15
Ewhurst C of E school crossing refuge	Feasibility work only in 2013/14
Extend upgraded lighting in Cranleigh High Street	
Cranleigh declutter/environmental enhancement scheme.	
Improved pedestrian facilities in Dunsfold Rd, Alfold.	Feasibility work only in 2013/14
Pedestrian crossing at The Crown PH, Chiddingfold	Feasibility work only in 2013/14
Extend A281 30mph limits north and south of village, Bramley	
Speed limit review Lickfold Rd, Rowledge	
Speed Management scheme, Wrecclesham Hill	
Safety scheme to assist walking to school, Rowledge	
Pedestrian Refuge in Drovers Way, Farnham	
Pedestrian crossing at Vicarage Walk, Godalming	
Speed limit reviews: A283 Chichester Hall, Sandhills Rd/Brook Rd, Combe Lane, A286 Brook to Lower Birtley, Station Lane (Milford)	

Pedestrian crossing facilities in Staion Rd, Godalming	Feasibility work only in 2013/14
Flooding in Lower Street at Fosters Bridge, Haslemere	Feasibility work only in 2013/14
'Coomers Triangle', Haslemere one-way and junction options	Feasibility work only in 2013/14
Critchmere Hill j/w A287 improvement	Feasibility work only in 2013/14
VAS on old A3, Hindhead	
Dockenfield 'pinch-point'	
A286 speed limit review: Grayswood, Brook	
Western Villages: general capital and revenue drainage works	
Mobile VAS for the Police: Haslemere & Western Villages	
Prohibit left turn Critchmere Hill southern arm to A287 Hindhead Road, Shottermill.	Not considered by LTP TG: see Item 8

5. 2012/3 SECTION 106 FUNDED SCHEMES

5.1 Developer funding is in hand to progress the following improvement schemes in 2012/13, which are specified in individual planning agreements.

- Farnham: Controlled pedestrian crossing on the A31 at Coxbridge Roundabout
(*In design; £120k S106 in place. Costs will be higher: further S106 pending.*)

5.1 A number of relatively small S106 deposits are held by SCC, and the Task Group asked officers to assign these to schemes in the proposed ITS programme wherever possible.

6. COMMUNITY PRIDE

6.1 In order to allow County Councillors the flexibility to promote projects in their division it is recommended that the Local Committee delegate funding and decision making to each County Councillor on the basis of a £5,000 per member allocation. Two or more members may pool their funding across divisional boundaries.

7. CONSULTATIONS

- 7.1 Consultations have been carried out by means of member task groups as detailed above. Where appropriate, public and other consultations will be completed for individual schemes.

8. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 8.1 Since 28 April 2011 highways works have been undertaken by the County Council's new contractors, coordinated by May Gurney, who have been appointed following a rigorous tendering and selection process aimed at achieving the best value for money.

9. EQUALITIES AND DIVERSITY IMPLICATIONS

- 9.1 It is an objective of Surrey Highways to treat all users of the public highway equally and with understanding.

10. CRIME AND DISORDER IMPLICATIONS

- 10.1 A well-managed highway network can contribute to reduction in crime and disorder as well as improve people's perception of crime.

11. CONCLUSION AND REASONS FOR RECOMMENDATIONS

- 11.1 As above.

12. WHAT HAPPENS NEXT

- 12.1 Assuming that the recommendations are agreed, officers will proceed with implementation of the programme of ITS schemes.

LEAD/CONTACT OFFICER:	John Hilder
TELEPHONE NUMBER:	Area Highways Manager (South West) 03456 009 009
E-MAIL:	wah@surreycc.gov.uk
BACKGROUND PAPERS:	None

PLANNING INFRASTRUCTURE CONTRIBUTIONS: WAVERLEY TRANSPORT

CONTRIBUTIONS BY DIVISION

<u>Street in which development located</u>	<u>Division</u>	<u>Transport Contribution Received</u>
Avenue Rd, Cranleigh	Cranleigh and Ewhurst	£3,345.83
Ewhurst Road, Cranleigh (Interest only)	Cranleigh and Ewhurst	£95.47
Ewhurst Road, Cranleigh	Cranleigh and Ewhurst	£5,278.68
Guildford Road, Cranleigh	Cranleigh and Ewhurst	£6,691.66
Guildford Road, Cranleigh (Interest only)	Cranleigh and Ewhurst	£100.75
The Common, Cranleigh	Cranleigh and Ewhurst	£2,652.67
St James Place, Cranleigh	Cranleigh and Ewhurst	£527.82
St James Place, Cranleigh	Cranleigh and Ewhurst	£527.81
Broomers Lane, Ewhurst	Cranleigh and Ewhurst	£2,346.08
Broomers Lane, Ewhurst (Interest)	Cranleigh and Ewhurst	£25.45
Hesketh Close, Cranleigh	Cranleigh and Ewhurst	£7,196.27
	TOTAL	£28,788.49
The Lion & Lamb Yard, Farnham	Farnham Central	£5,744.00
The Lion & Lamb Yard, Farnham (Interest)	Farnham Central	£54.53
West Street, Farnham	Farnham Central	£91.72
	TOTAL	£5,890.25
Folly Lane South	Farnham North	£5,278.68
Folly Lane South (Interest only)	Farnham North	£317.70
Wings Road, Farnham	Farnham North	£3,345.83
Monkton Park	Farnham North	£2,666.00
Badshot Lea Road, Farnham	Farnham North	£8,984.42
Badshot Lea , Farnham	Farnham North	£2,346.08
	TOTAL	£22,938.71

Longdown Close, Lower Bourne, Farnham	Farnham South	£3,812.38
Tilford Road, Farnham	Farnham South	£3,345.83
Longdown Rd	Farnham South	£4,972.09
Longdown Rd (Interest only)	Farnham South	£30.65
Lower Bourne	Farnham South	£3,812.38
Wicket Hill, Farnham	Farnham South	£1,270.79
The Long Road, Rowledge, Farnham,	Farnham South	£1,329.22
The Long Road, Rowledge, Farnham	Farnham South	£2,550.08
Rowledge, Farnham, Surrey	Farnham South	£1,333.00
Boundstone Road, Farnham	Farnham South	£2,273.58
	TOTAL	£24,730.00
High Street, Godalming	Godalming North	£1,450.36
Church Street, Godalming	Godalming North	£786.65
Marshall Road, Godalming	Godalming North	£2,705.99
Marshall Road, Godalming	Godalming North	£2,705.99
Nightingale Road, Godalming	Godalming North	£3,492.46
Knoll Road, Godalming	Godalming North	£3,345.83
Deanery Road, Godalming	Godalming North	£3,345.83
Mark End Way Godalming (Interest only)	Godalming North	£129.72
Mark End Way Godalming	Godalming North	£8,784.47
Meadrow, Godalming	Godalming North	£5,945.18
George Road, Godalming	Godalming North	£2,346.08
George Road, Godalming	Godalming North	£2,346.08
St. John's Street, Farncombe	Godalming North	£4,692.16
Catteshall Lane	Godalming North	£9,331.00
	TOTAL	£51,407.80
Quarry Hill	Godalming South, Milford and Witley	£8,585.26
The Drive, Godalming	Godalming South, Milford and Witley	£9,944.18
Portsmouth Road, Milford	Godalming South, Milford and Witley	£4,692.16
New Road, Milford (Interest)	Godalming South, Milford and Witley	£118.55
New Road, Milford	Godalming South, Milford and Witley	£3,812.38
Roke Lane, Witley	Godalming South, Milford and Witley	£2,346.08
	TOTAL	£29,498.61

Church Road, Shottermill	Haslemere	£2,346.08
Liphook Rd., Shottermill, Haslemere	Haslemere	£1,418.64
St Christopher's Road, Haslemere	Haslemere	£1,412.39
Grayswood Road, Haslemere	Haslemere	£3,812.38
Liphook Road, Shottermill, Haslemere	Haslemere	£1,057.34
	TOTAL	£10,046.83
Loxwood Road, Alfold	Waverley Eastern Villages	£1,703.16
Smithbrook Kilns, Horsham Road, Bramley	Waverley Eastern Villages	£2,666.00
Park Drive, Bramley	Waverley Eastern Villages	£6,691.66
Park Drive, Bramley (Interest only)	Waverley Eastern Villages	£11.91
Petworth Road, Chiddingfold	Waverley Eastern Villages	£1,333.00
High Street Green, Chiddingfold	Waverley Eastern Villages	£725.03
High Street Green, Chiddingfold	Waverley Eastern Villages	£725.03
High Street Green, Chiddingfold	Waverley Eastern Villages	£966.71
Long Common, Shamley Green, Guildford	Waverley Eastern Villages	£2,666.00
	TOTAL	£17,488.50
Thursley Road, Elstead, Surrey	Waverley Western Villages	£136.27
Old Lane, Dockenfield	Waverley Western Villages	£19,888.36
Shepherds Way, Tilford	Waverley Western Villages	£483.86
Tilford Road, Hindhead	Waverley Western Villages	£3,812.38
	TOTAL	£24,320.87

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OFFICER REPORT TO LOCAL COMMITTEE (WAVERLEY)

FRENHAM GREAT POND: BACON LANE RURAL CLEARWAY

14 DECEMBER 2012

KEY ISSUE

To approve arrangements for progressing Traffic Regulation Orders that will allow a rural clearway to be introduced in Bacon Lane, Frensham.

SUMMARY

As part of the Safer Waverley Partnership's Joint Action Group, representatives from Surrey County Council, Waverley Borough Council and Surrey Police met to discuss the increasing parking problems in the vicinity of the Frensham Great Pond. It was agreed that the best solution would be to introduce a rural clearway to prevent the stopping and parking of vehicles using minimal infrastructure on the ground, as currently operating by the Frensham Little Pond.

OFFICER RECOMMENDATIONS

The Local Committee (Waverley) is asked to agree:

- (i) That the proposed rural clearway in Bacon Lane as described in this report and shown in detail on the drawing presented at this committee meeting as Annex A is approved.
- (ii) To note that all advertising and signing costs will be funded by Surrey County Council's parking team.
- (iii) That the intention of the County Council to make an Order under the relevant parts of the Road Traffic Regulation Act 1984 to impose a

rural clearway on Bacon Lane as shown on Annex A is advertised and that, if no objections are maintained, the Order is made.

- (iv) That the Parking Strategy and Implementation Team Manager will consider and try to resolve any objections, and that a decision on any remaining unresolved objections will be made by the Parking Strategy and Implementation Team Manager in consultation with the Chairman, Vice-Chairman and the relevant County Councillor.

1 INTRODUCTION AND BACKGROUND

- 1.1 Frensham Great Pond has one paid car park located off Bacon Lane which can hold up to 500 vehicles. Neither the Great Pond nor the Little Pond are actively promoted as tourist attractions although they are well known locally as a good place to go in the summer, particularly for swimming. They are also mentioned online and on the radio by independent parties.
- 1.2 As a result, in periods of very warm weather the number of visitors to the Great Pond increases dramatically. The car park fills up first and any additional visitors park on Bacon Lane and Pond Lane. When the number of cars parked on these roads becomes too high (up to 200 vehicles on some occasions), the traffic flow on each road is reduced to single file traffic. Vehicles then meet head on with no room to pass each other. In this situation emergency service vehicles would struggle to attend most of the pond's area.
- 1.3 During these times Police attendance on the site is required to assist the pond's ranger in managing the traffic. The ranger is then unable to carry out his usual day-to-day duties such as checking for fires and litter, carrying out first aid and advising visitors.
- 1.4 The frequency of this extraordinary level of attendance is few and far between, averaging at only one per year during the last three years with the most recent occurring on 9 September 2012. However, Surrey Fire and Rescue Service has stated that the risk, in the event of a major incident, of fire appliances and ambulances not being able to access the site and of the area not being able to be evacuated if necessary, was so high that something must be done to resolve the problem even though it may only occur once a year.

2 PROPOSED SOLUTIONS

- 2.1 To prevent parking on Bacon Lane, double yellow lines are an option. However, the extent of this road will require significant lengths of double yellow lines on both sides to be installed. Bearing in mind the rural and attractive nature of this area, having marked restrictions on the ground for such long distances was not considered a suitable solution.

- 2.2 A rural clearway prevents vehicles from stopping on the main carriageway for any reason, even to pick up or drop off passengers and applies 24 hours a day, 7 days a week. It does not apply to footways, verges or lay-by areas.
- 2.3 To enforce this restriction, regulations require that entry signs are erected at each end of the clearway and then repeater signs provided at suitable intervals. No road markings are required on the ground. Enforcement can only be carried out by Surrey Police. Offending vehicles can be moved on by the Police or issued with a fixed penalty notice (FPN).
- 2.4 A rural clearway has been operating by the Frensham Little Pond on Priory Lane for some time, and was introduced for the same access and safety reasons mentioned in this report.
- 2.5 The extent of the proposed rural clearway for Frensham Great Pond is shown on Annex A. For absolute clarity for drivers on the ground, it is proposed to start the clearway on Bacon Lane 30metres from the junction with the A287 in order for the entry signage not to be confused with the A287. The clearway will end at the most northern intersection of the junction with Pond Lane, a total distance of approximately 1680m (1.68km).
- 2.6 Both Surrey Police and Surrey Fire and Rescue representatives have given support to these proposals.
- 2.7 With regards to Pond Lane, a rural clearway for this road was not supported due to the impact it would have on the sailing club located off this road. During busy events held by the sailing club, their members and guests park on Pond Lane, which has no lay-by areas to exempt drivers from the clearway restriction. Should the rural clearway be introduced on Bacon Lane, the parking practices on Pond Lane will be monitored.

3 STEPS TOWARDS IMPLEMENTATION

- 3.1 The clearway will be advertised for 28 days and open to objections from any member of the public. It is anticipated that this will take place in early 2013.
- 3.2 Subject to there being no upheld objections, the clearway signing will be installed before the end of April 2013 and the legal order will be made to allow enforcement to begin.

4 OBJECTIONS

- 4.1 The Parking Strategy and Implementation Team Manager will consider and try to resolve any objections, and a decision on any remaining unresolved objections will be made by the Parking Strategy and Implementation Team Manager in consultation with the Chairman, Vice-Chairman and the relevant County Councillor.

5 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 5.1 The cost of advertising and implementing these amendments is estimated to be £5,000.

6 EQUALITIES AND DIVERSITY IMPLICATIONS

- 6.1 There are no specific equalities and diversity implications for this report.

7 CRIME AND DISORDER IMPLICATIONS

- 7.1 There should be fewer instances of obstructive parking as a consequence of the restrictions.

8 CONCLUSION AND REASONS FOR RECOMMENDATIONS

- 8.1 It is recommended that the rural clearway is implemented as detailed in Annex A. This will make a positive impact towards:-

- Road safety
- Access for emergency vehicles
- Easing traffic congestion
- Improving traffic flow

9 WHAT HAPPENS NEXT

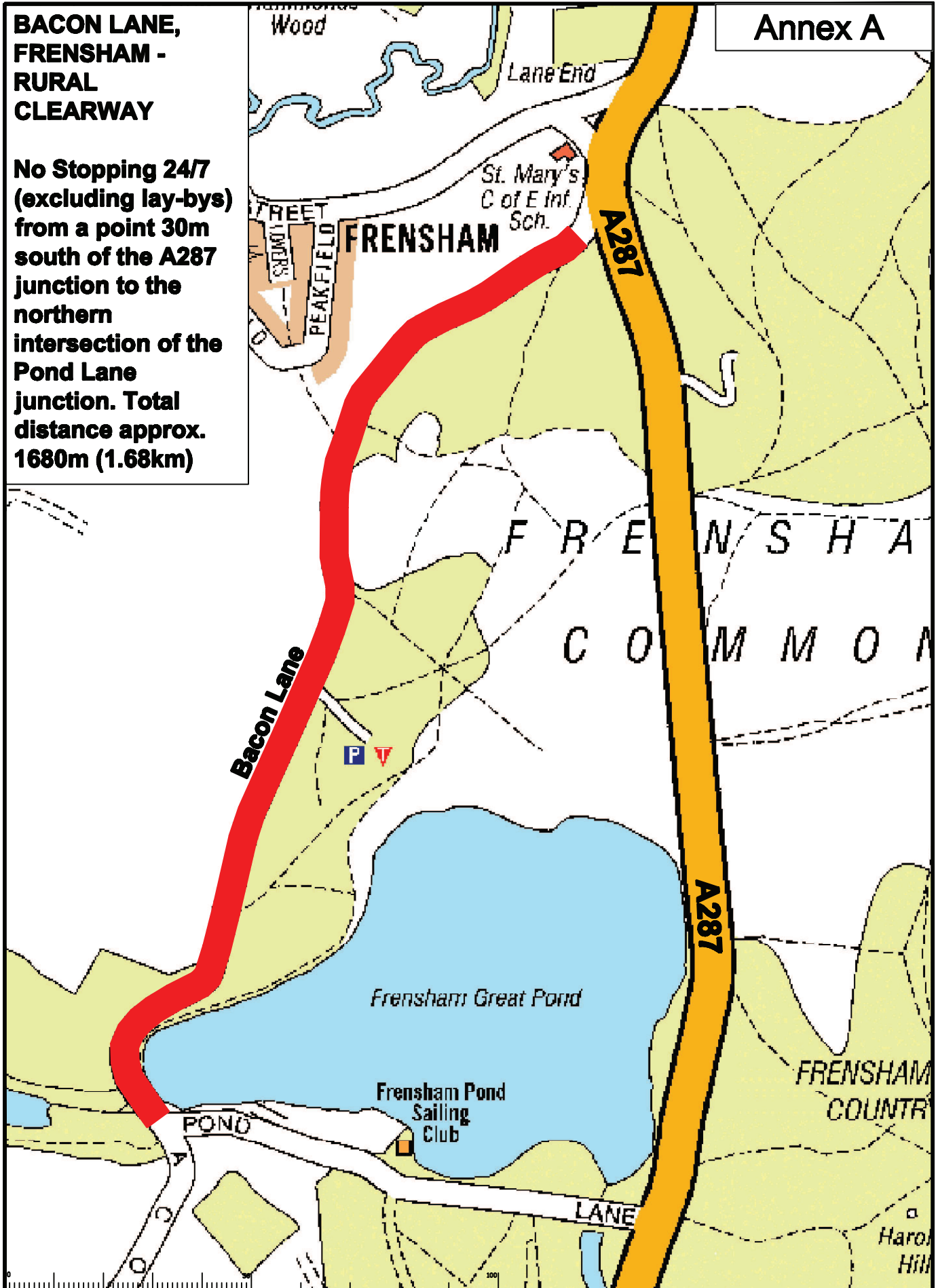
- 9.1 Subject to approval of the Committee the Traffic Regulation Order will be advertised and the clearway signing implemented.

LEAD/CONTACT OFFICER:	Jack Roberts, Engineer
TELEPHONE NUMBER:	0300 200 1003
E-MAIL:	Parking@surreycc.gov.uk
BACKGROUND PAPERS:	There are none.

**BACON LANE,
FRENHAM -
RURAL
CLEARWAY**

**No Stopping 24/7
(excluding lay-bys)
from a point 30m
south of the A287
junction to the
northern
intersection of the
Pond Lane
junction. Total
distance approx.
1680m (1.68km)**

Annex A



Rev.	Description	Drawn	Slp.	Date	Checked	Slp.	Date	Appr.	Slp.	Date

Scale NYS

North Point

**FRENHAM GREAT POND
FRENHAM
PROPOSED RURAL CLEARWAY**

Drawn by	J.A.R.	Slp.	J.A.R.	Date	11/12
Checked by	R.H.	Slp.	R.H.	Date	11/12
Approved by	D.C.	Slp.	D.C.	Date	11/12

SURREY COUNTY COUNCIL
Committee

PROJECT No. ANNEX A - COMMITTEE

SHEET 1 of 1

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**OFFICER REPORT TO LOCAL COMMITTEE
(WAVERLEY)**

**PROPOSAL TO CARRY OUT PUBLIC CONSULTATION ON A
RANGE OF HEAVY GOODS VEHICLE MITIGATION
MEASURES FOR FARNHAM**

14 December 2012

KEY ISSUE

To approve a public consultation on a package of measures aimed at reducing inappropriate Heavy Goods Vehicle (HGV) movements and activity in Farnham in order to reduce traffic congestion and improve public safety.

SUMMARY

Previous changes to the loading restrictions and lorry route signing have had a positive but limited impact on HGV activities in and around Farnham. It is recommended that this committee approve a public consultation exercise to inform the content of a wider town centre package of measures.

OFFICER RECOMMENDATIONS

The Local Committee (Waverley) is asked to:

- 1 Authorise a public consultation on a package of Heavy Good Vehicles mitigation measures for Farnham. The measures to be considered will include weight restrictions on key arterial routes into and through the town and an extension of the area covered by the loading restrictions recently introduced on the Borough.
- 2 Agree that the content and format of the consultation shall be developed in discussion with local members through the Farnham Local Task Group.

- 3 Consider, at a future meeting of this Committee, the outcome of the consultation and inclusion of its recommendations within the local transport programme.

1 INTRODUCTION AND BACKGROUND

- 1.1 Waverley Borough Council has declared an Air Quality Management Area (AQMA) in Farnham along The Borough and surrounding streets.
- 1.2 Traffic emissions in the town centre were identified as a source of air pollution. Traffic congestion, especially that due to delays caused by delivery vehicles parked on the most constrained parts of the road network, was seen as the major problem.
- 1.3 Following a study of on-street delivery activities experimental changes to the loading restrictions in the Borough and part of Downing Street were implemented in April 2011 and made permanent in September 2012.
- 1.4 These measures have helped to reduce the impact of HGV vehicles on the town but there still remains a significant number of unnecessary through movements by large HGV vehicles. Castle Street is the most used access point and South Street is the most used egress point for HGV through traffic. Central Farnham's constrained street pattern makes it difficult to manoeuvre very large vehicles which can compromise safety for pedestrians. The proposals aim to minimise the movements of these vehicles around the town.
- 1.5 Subject to a public consultation, it is proposed to implement wider ranging measures including environmental weight limits on the main arterial routes into the town and widening the area covered by the 8am to 6pm loading restrictions implemented in the Borough to cover all of Downing Street, South Street (to Union Road), Union Road and West Street from the Borough to The Hart.

3. PROPOSED MEASURES AND FURTHER DISCUSSION

3.1 Extend loading restrictions to include:

- 08:00 – 18:00 loading restrictions to include:
 - West Street to the junction with the Hart
 - All of Downing Street
 - South Street to junction with Union Road
 - Union Road

Note:

- This would clearly identify the centre of the town as an out of (business) hours loading area and contribute to discouraging large HGVs using town as a through route.

3.2 18 Tonne (except for access) weight limit:

- A325 West Street/The Borough/Woolmead/East Street/Dogflood/Guildford Road
- South Street/Union Road/Downing St/Longbridge
- B3007 Hale Road
- A287 Castle Street/Folly Hill

3.3 7.5 tonne weight limit on Drovers Way/Trinity Hill

3.4 Review road signing to reinforce above

Notes:

- In combination with extended loading restrictions, these measures should reduce the attraction of the town centre as a through route for the heaviest of HGVs. A clearly identified town wide approach is more likely to change driver route patterns
- Measures are aimed to encourage deliveries by smaller vehicles and outside of main business activity hours. Some loading bays for smaller delivery vehicles (say up to 3.5 tonne) around the town could be considered
- The industrial parks on the edge of town would still be accessible during the day
- Castle Hill is the major through route for HGVs - with 24 HGVs coming into the town during morning peak. The proposed restriction would divert an additional four of the heaviest vehicles (over 18 tonne) down Upper Hale Road during this period when eleven of this type of vehicle currently take this route. However, the extra time of using Upper Hale Road may persuade drivers to avoid this route altogether and take the preferred M3/BVR route.
- A 7.5 tonne weight limit on Drovers Way/Trinity Hill is proposed alongside the Castle Hill restriction limit to deter rat-running and problem displacement into this residential area.

3.5 Advanced signing on the A286/A287

- 3.51 It is proposed to provide signing at the A286/A287 junction in Haslemere warning of the low bridge ahead and 7.5 tonne weight limit at Firgrove Hill and redirecting unsuitable heavy vehicles along the A286.

4 PROPOSED FORMAT OF CONSULTATION

4.1 The consultation will include:

- An updated repeat of business delivery survey carried out with shops and businesses on The Borough, West Street, Downing Street, Union Road and South Street

- Business parks
- Waverley Borough Council
- Farnham Town Council
- The Chamber of Commerce
- Representative and residents groups
- The Police and Emergency Services
- The Highways Agency
- Adjoining local authorities
- The Freight Industry (FTA, RHA)

5. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 5.1 The costs of carrying out the public consultation exercise can be accommodated within existing budgets
- 5.2 Implementation of an agreed package of measures including legal processes, the preparation of a Traffic Regulation Order and road signing is likely to cost in the range of £20000 to £40000.

6. EQUALITIES AND DIVERSITY IMPLICATIONS

- 6.1 There are no specific equalities and diversity implications for this report. Improvements to air quality should benefit the health of those who live and work in the Farnham AQMA.

7 CRIME AND DISORDER IMPLICATIONS

- 7.1 Failure to comply with parking, loading and weight restrictions can result in the issue of a Penalty Charge Notice.

8. CONCLUSION AND RECOMMENDATIONS

- 8.1 Previous changes to the loading restrictions and lorry route signing have had a positive but limited impact on HGV activities in and around Farnham. It is recommended that this committee approve a public consultation exercise to inform the content of a wider town centre package of measures.

9 REASONS FOR RECOMMENDATIONS

- 8.1 It is felt that a town wide range of measures is needed to effectively deal with inappropriate HGV activity in Farnham.

10 WHAT HAPPENS NEXT

- 10.1 Subject to approval of the Committee a consultation format will be drawn up and agreed with the Farnham areas members' task group. Following a public consultation exercise, a final package of HGV mitigation measures for Farnham will be brought back to this committee for approval.

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BACKGROUND PAPERS:

1. Officer report to Waverley Committee 12 March 2010 – Item 16 Climate Change, Annex 2 Reducing Traffic Emissions
2. Officer report to Waverley Committee 18 June 2010 – Item 12 Traffic Pressures in Farnham – An Update – Annex 1 Farnham Freight Initiatives
3. Officer report to Waverley Committee 17 September 2010 – Item 10 Proposed Experimental Amendments to Loading Restrictions in Farnham
4. Officer report to Waverley Committee 16 March 2012 – Item 11 - Proposal to make permanent the experimental amendments to loading restrictions in Farnham

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**OFFICER REPORT TO LOCAL COMMITTEE
(WAVERLEY)**

TWO PARKS PROJECT: HASLEMERE SCHEMES

14 December 2012

KEY ISSUE

To consider schemes proposed for Haslemere as part of an application for funding as part of the Two Parks programme.

SUMMARY

The partnership of authorities within the Two National Parks will put forward schemes in a bid for funding during the 2013/14 and 2014/15 financial years.

As the number of bids is larger than the funding available, not all of the schemes put forward will be funded. Officers are looking for support for the bids suggested for the Haslemere area.

OFFICER RECOMMENDATIONS

The Local Committee (Waverley) is asked to;

- (i) Note the scheme agreed by the Two Parks Project Board for the 2012/13 financial year, indicated in **Annex A**.
- (ii) Agree to support the scheme bids scheduled in **Annex B** for the financial years 2013/14 and 2014/15.

1 INTRODUCTION AND BACKGROUND

- 1.1 In July 2012 the *Sustainable Transport Solutions for England's Two Newest National Parks* bid was granted £3.81 million from the Local Sustainable Transport Fund (LSTF). This means that New Forest National Park Authority and South Downs National Park Authority, along with their partners, have a once in a generation opportunity to influence the travel choices of visitors coming to, and travelling around, the National Parks by embedding travel behaviour change programmes in the National Parks between Summer 2012 and March 2015.
- 1.2 By encouraging more people to choose walking, cycling and public transport the partnership aims to make travel a distinctive and enjoyable element of the visitor experience; while protecting and enhancing, for the benefit of future generations of residents and visitors, the wildlife, landscapes, heritage and tranquillity which characterises the National Parks.

Two National Park LSTF Partnership

- 1.3 The Two National Parks LSTF bid was submitted by Hampshire County Council on behalf of the eight partnership authorities who are:
- Hampshire County Council (lead authority)
 - New Forest National Park Authority
 - South Downs National Park Authority
 - Brighton & Hove City Council
 - East Sussex County Council
 - **Surrey County Council**
 - West Sussex County Council
 - Wiltshire Council
- 1.4 A variety of public, private and community sector stakeholder partners will also be critical to successful delivery of the programme.
- 1.5 The Two National Parks LSTF will be focused on the New Forest and South Downs National Parks and whilst Surrey County Council is not covered by either of these Parks, it does border the South Downs National Park along part of the Surrey and West Sussex county boundary close to Haslemere, where there are good rail links, as well as along a short stretch of the Hampshire boundary.

2012/13 Financial Year

- 1.6 The Two Parks Project Board has awarded at least one scheme to all partners for the 2012/13 financial year, which needed to be a 'quick win' and deliverable by 31 March 2013.
- 1.7 The Haslemere area scheme is indicated in **Annex A**, and is the creation of a cycle link into the South Downs National Park from Haslemere railway station via Longdene Road and Tennyson's Lane.

2013/14 and 2014/15

- 1.8 A 2013/14 and 2014/15 draft programme of schemes has been drawn up by the partner authorities, but these are estimated to cost more than the funding available for the two financial years. As this is the case, the partners will need to put a case forward for each scheme and the Two Parks Project Board will agree a final short list of schemes for implementation.
- 1.9 **Annex B** attached indicates the schemes suggested for the 2013/14 and 2014/15 financial years, and the Local Committee is asked to support these schemes for the bidding process.
- 1.10 It should be stressed that there is no guarantee that any of these schemes will be funded, but it is hoped that a good enough case can be made to attract some funding for Surrey.
- 1.11 The schemes contained within **Annex B** broadly consist of the following:
 - A walking route from Haslemere railway station via the town centre where the Serpent Trail begins (accessed off the High Street). The Serpent Trail then uses a bridleway which requires upgrading within the Surrey section. The Serpent Trail can be walked in stages and one option could be to start at Haslemere railway station and finish at Liphook railway station.
 - Introduction of Real Time Information signs for bus route 70 at Haslemere railway station and in partnership with West Sussex County Council at Midhurst.
 - Improved signing for visitors arriving by train at Haslemere station providing onward travel connections, for walking, cycling and bus.
 - Providing a Sunday/Bank Holiday bus service from Haslemere railway station to Midhurst (and return). This service could be an extension of the existing Guildford to Haslemere service run on a Sunday/Bank Holiday.
 - Improving rail/bus interchange at Haslemere railway station, including bus waiting facilities.

2 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 2.1. The business case for the Two National Parks LSTF included a financial section that does not form part of this report and was approved by the DfT.

3 EQUALITIES AND DIVERSITY IMPLICATIONS

- 3.1 Equalities and Diversity will be taken into account during the design of schemes, but does not form part of this report.

4 CRIME AND DISORDER IMPLICATIONS

- 4.1 There are no direct crime and disorder implications arising from this report..

5 CONCLUSION AND RECOMMENDATIONS

- 5.1. The Two National Parks project provides an opportunity for Surrey County Council to influence the project and include Haslemere as a gateway to the South Downs National Park.

- 5.2. The schemes suggested in **Annex B** make a strong case for strengthening the walking, cycling and bus links connections with the South Downs National Park from Haslemere railway station and could assist in boosting the economy of the area with visitors purchasing goods in local shops before they travel into or returning from the National Park.
- 5.3. Whilst the 2012/13 scheme has already been awarded to Surrey County Council, officers would ask for the Local Committee's support for the schemes scheduled in **Annex B**, before the Two Parks Project Board meet in January 2013 to agree the 2013/14 and 2014/15 programme.

6 WHAT HAPPENS NEXT

- 6.1. The 2012/13 cycle scheme is planned to be implemented during February and March 2013. This will enable cyclists arriving by train at Haslemere station to access the South Downs National Park and they may use some of the circular routes that are planned to be developed by the partner authorities, within the National Park.
- 6.2. The partners of the project will put together a case for each scheme and these will be presented, firstly for Surrey to the South Downs Project Group, and if agreed with them, to the Two Parks Project Board for agreement to proceed. Unfortunately, the funding available does not cover all of the schemes currently scheduled by partners; therefore some schemes will not be funded.
- 6.3. The Project Board is due to meet on 10 January 2013 to agree a draft programme of schemes for implementation during the 2013/14 and 2014/15 financial years.
- 6.4. Once schemes are agreed by the Project Board, they will be developed for implementation and supported by marketing.

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BACKGROUND PAPERS:

Sustainable Transport Solutions for England's Two Newest National Parks bid – Hampshire County Council (December 2010).

Two National Parks Project Board meetings August to November 2012.

ANNEX A

Two National Parks LSTF – Haslemere proposed schemes

2012/13

Measure	Scheme	Value £
Comprehensive signing and minor improvements to cycle and pedestrian routes from rail stations	Haslemere station – South Downs cycle route. Railway station to South Downs via Longdene Road.	£3,000

ANNEX B

Two National Parks LSTF – Haslemere proposed schemes

2013/14

Measure	Scheme	Value £
Comprehensive signing and minor improvements to cycle and pedestrian routes from rail stations	Haslemere station – signage at railway station providing information on walking, cycling and bus routes from the station to the national park and to the town centre.	£5,000
Develop and grow existing and new tourist bus routes in South Downs and New Forest.	Haslemere to Midhurst bus service No 70 (Sunday / Bank Holiday) – Run a bus service from Haslemere railway station to Midhurst (and return) on a Sunday and Bank Holiday. Likely to extend the existing Guildford to Haslemere service.	£20,000
Construction of new cycle and walking links, and marketing of the new links once completed.	Haslemere railway station – Serpent Trail bridleway upgrade between Petworth Road and the South Downs/West Sussex boundary.	£43,000
Construction of new cycle and walking links, and marketing of the new links once completed.	Serpent Trail signing – Signing of Serpent Trail from Haslemere railway station to South Downs/West Sussex boundary.	£1,000
Rail station forecourt improvements	Haslemere railway station (Phase 1) – in partnership with South West Trains.	£20,000

2014/15

Measure	Scheme	Value £
Development of a network of key public transport hubs and gateway areas entering the Parks	Haslemere station interchange improvements – Installation of Real Time Passenger Information at Haslemere railway station and bus stops.	£10,000
Develop and grow existing and new tourist bus routes in South Downs and New Forest.	Haslemere to Midhurst bus service No 70 (Sunday / Bank Holiday) – Run a bus service from Haslemere railway station to Midhurst (and return) on a Sunday and Bank Holiday. Likely to extend the existing Guildford to Haslemere service.	£20,000
Public transport improvements at bus stops and attractions	Haslemere bus stop improvements – at bus stops at and opposite the railway station.	£10,000
Information at bus stops	Midhurst – Haslemere station RTPI / SMS	£10,000
Information at bus stops	Haslemere bus RTPI	£45,000
Rail station forecourt improvements	Haslemere railway station (Phase 2) – in partnership with South West Trains.	£20,000



OFFICER REPORT TO LOCAL COMMITTEE (WAVERLEY)

THE FAMILY SUPPORT PROGRAMME PILOT

14 December 2012

KEY ISSUE

To consider the progress of the Waverley Family Support Team Pilot and its contribution to the development of the countywide Surrey Family Support Programme.

SUMMARY

In 2011 Surrey agencies agreed to pilot a new approach to interagency working with families with multiple needs. Waverley Borough Council kindly agreed to host this pilot service. Following a period of consultation over how the pilot might work a multi-agency Pilot Team was established in June 2012 to support the coordination of services around families with multiple needs. This pilot service was to inform the development of a model of working across the county. This report comments on the progress of the pilot service and how the Waverley pilot has contributed to developing a countywide approach.

OFFICER RECOMMENDATION

The Local Committee (Waverley) is asked to note the progress made by the pilot service.

1 INTRODUCTION AND BACKGROUND

- 1.1 The Surrey Family Support Programme is the name we have given to the local implementation of the Government's Troubled Families Programme. Calling the local approach the Family Support Programme gives a clearer description of what we are setting out to do and avoids stigmatising those families that take part.

- 1.2 As part of developing and agreeing the countywide arrangements for this programme it was agreed across Surrey agencies to pilot a new approach to working with families with multiple needs and that Waverley Borough Council would host this pilot.
- 1.3 It should be noted that an external evaluation of the pilot, focusing on the experience of the families involved and the staff who worked with these families, will to be completed in the New Year.
- 1.4 The evaluation provided in this report is that of the County Council's Head of Family Services and considers the application of the learning from the Waverley Pilot to the development of Surrey's countywide arrangements. This report provides an interim commentary on the progress of the pilot only.

2 DISCUSSION/ANALYSIS

2.1 The National Troubled Families Programme

The Prime Minister has described the National Troubled Families Programme as his government's second highest priority after the national deficit. The intention is to target interventions at those families who have the most problems and cause the most problems in their local communities with the intention of turning around the lives of those families stuck in a cycle of unemployment, anti-social behaviour and truancy.

The Government plans to turn around the lives of 120,000 troubled families nationally by May 2015. In Surrey we have been given a target of turning around the lives of 1050 families by May 2015.

The Government has defined troubled families as those families that meet **each** of the following criteria:

- Have children not attending school
- Are involved in anti-social behaviour, i.e ASBOs, young offenders, housing orders, etc.
- Have an adult claiming an unemployment benefit

The government has calculated that on average each of these families cost the public agencies who work with them £75K per year with most costs falling on local government and criminal justice agencies. It is the government's intention that through this programme participating services will deliver better value for money.

2.2 The Waverley Pilot

The pilot was planned with reference to evidence based research that supports a whole family, holistic Team Around the Family approach combined with intensive assessment support as being the most effective way of supporting families with complex and multiple needs. The intensive support

team is also known to be one of the most effective, essential and critical 'vehicles' for implementing a strategic approach to Team Around the Family across a local authority. This is because it provides an opportunity to embed new ways of partners working together and monitoring multi-agency contributions to joint process, procedures and protocols.

In brief the model provided for a local team of Family Coordinators who would work directly with the targeted families and support and better enable all those professionals and agencies working with the family to work together.

The model designed for Waverley anticipated the government's recommended approach which was published in March 2012 and in this respect was already primed to create helpful and informed ways for the county to disseminate practice to partners.

Some of the key findings from the pilot are:

2.3 Family progress

Project reporting of family progress after only three to four months of using intensive support indicates that the approach has been effective in reducing:

- Offending behaviour
- Anti-social behaviour
- Police call outs
- Evictions from social housing
- Domestic abuse

It has also enabled:

- Young unemployed people (NEETS) to enter education, employment and training and adults to move into employment.
- Families to increase their engagement with multi-agency services such as health services.

There has also been progress in removing children off the Child Protection register with social care working in partnership with the intensive support team. This is an excellent use of resources in terms of early intervention prior to possible care proceedings and this has the potential of saving resources in the future.

More work needs to be done in the future around improving the accuracy of auditing and monitoring of family progress from family allocation. Regular Team Around the Family meetings and reviews would address this.

2.4 Practice with families

The pilot team is working with 20 families, although not all of these meet the government's definition. There is very good practice going on in terms of

case management, creativity and innovation to break through family problems and offer families intensive support within the home environment. The team manager has been skilled at interpreting ways of working that can bring about change to families.

2.5 Team Around the Family approaches

The practice of the Waverley team has not been fully in alignment with the original pilot design in regards to Team around the Family.

The focus of the intensive support has been to directly support families and has been delivered outside Team Around the Family direction, knowledge and information sharing. It is only in November that Team Around the Family meetings have been scheduled to take place up to twelve weeks after case allocation apart from Children in Need plans and cases. Progress on this can be reported at the Committee meeting.

2.6 Staffing

The Pilot Team staff are deployed from a range of partner agencies: the police, adult and children's social care, health, youth work, housing and Guildford Action for Families. They have been given additional training to take on new roles.

Where seconded staff had already had considerable experience in working with families or within adult social care they have been effective in understanding, assessing and meeting family needs within the home and advocating between them and other agencies. Some of the staff seconded into the team found the work challenging and have since decided not to continue with their work in the team.

A partnership approach has been adopted to support the clinical governance of the team's work with a Surrey County Council manager providing clinical support to the team manager and a manager from the Surrey & Borders Partnership NHS Trust giving support and advice to the team on individual case management issues.

For the future roll-out, similar arrangements will need to be put in place for all staff to have suitable case management and clinical supervision.

2.7 Recording

There has been good practice in both developing an electronic database and family paper files that clearly detail family visits, interventions and engagements with other agencies.

2.8 Success criteria

At the point of agreeing to the project initial success criteria were identified for the pilot period:

I. The families involved in the programme can demonstrate progress against their own agreed objectives

- The families involved in the programme will where relevant reduce offending and other anti-social behaviours; improve their engagement with employment, learning and training; take greater control of their household management including debts and rent arrears; improve parenting and family functioning
- More work needs to be done to ascertain how parents are demonstrating progress against their own priority goals.
- There is evidence that these outcomes are being worked towards successfully. However, in order to embed sustainability this needs to be done within a Team Around the Family framework.

II. Proposals on how to develop the programme countywide will be developed with a business case

- The pilot, together with learning from evidence based research and nationwide resources have provided information for the county-wide roll out of the Surrey Family Support Programme to commence in January 2013.
- Success at this point can be measured through meeting government and local criteria for families and the embedding of coherent and cohesive multi-agency working at a strategic, managerial and front line practice levels.

2.9 Learning from the Pilot

A table attached as the appendix to this report summarises some of the key learning points from the pilot used to inform the development of the countywide approach.

3. CONSULTATIONS

- 3.1 Staff from across public and voluntary agencies working in Waverley contributed to and were consulted on the design of the pilot, as were a small group of families.

4 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 4.1 It is estimated that to implement the service model used and piloted in Waverley countywide would cost c.£6.8 million between 2013 and 2015. Using the learning from the pilot, a lower cost model of working has been agreed for the countywide programme.

5 EQUALITIES AND DIVERSITY IMPLICATIONS

- 5.1 The pilot service targeted a group of families with multiple needs and in doing so worked with vulnerable families including families with disabilities and families with poor health.

6 CRIME AND DISORDER IMPLICATIONS

- 6.1 The pilot team worked with a number of families who had prior involvement with anti-social behaviour. The pilot team has proved to be successful in reducing anti-social behaviour in those families it worked with.

7 CONCLUSION

- 7.1 The Waverley Family Support Team has tested out new ways of working with families with multiple needs. The learning from the pilot has informed the arrangements for the countywide implementation of the Surrey Family Support Programme.

8. WHAT HAPPENS NEXT

- 8.1 The Surrey Family Support Programme will be implemented from January 2013. Waverley Borough Council will be among the first six borough and district councils to join the new programme. This will involve closing the work of the pilot service and developing the new local service in alignment with the countywide approach.

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BACKGROUND PAPERS:

The Troubled Families Programme:
Financial Framework (Department for
Communities and Local Government)

	Key components of the Waverley approach	What happened?	Ways forward
1.	It is a local multi-agency approach led by the Borough or District Council	In place. There was provision of an administrative base by the District Council. Project staff were deployed from SCC, WBC and the police and health services. All partners agreed to the process.	Cohesive multi-agency approach with service plan and clear accountabilities.
2.	The local team works intensively with troubled families through coordinating services around the family and through providing incentives and sanctions will support families in taking control of their lives	The local team has worked intensively with families with considerable success. The Team Around the Family (TAF) events will only take place at the end of the pilot period and the learning from this has yet to be captured. There have, as yet, been no clear agreed protocols for imposing statutory sanctions which would be helpful to force families to engage. This would be a result of a TAF.	Creation of intensive support practice manual by Surrey Family Support Programme in progress. Have clear arrangements for a single multi-agency assessment of the families Have clear procedures for TAF involvement. Clear procedures for TAF involvement and decision-making from family engagement onwards. Use of sanctions by the TAF when deemed appropriate.

3.	Professionals and agencies who work with the family in order to advocate on the families behalf and to facilitate a joined-up Team Around the Family way of working – the local team will not replace existing professionals but will seek to reduce some of their inputs	The intensive team has often acted as effective advocates for the family with other multi-agency services. This has not necessarily been within a Team around the Family	The SCC implementation team is seeking to develop this through a clear step-by-step approach to service delivery.
4.	The pilot will seek to develop over a six month period a tried and tested approach that will work across Surrey, using and adapting local resources and tools to the best effect	The project team have developed a range of resources and tools that will contribute to a SFSP future practice manual.	The SCC implementation team has developed countywide procedures and guidelines, including some of the tools used in the pilot team.
5.	An action learning approach is to be used to the develop the approach with agencies and professionals and with the families themselves	A feedback conference took place in August.	More learning events can take place. These need to be focused on the TAF.
6.	The pilot will be a means of developing the countywide approach in accordance with the new national requirements	The pilot has been extremely useful in thinking about how future systems and procedures can be used in alignment with present government requirements.	A chance to develop a more coherent and cohesive way of working with families across the authority using the TAF model.



**OFFICER REPORT TO LOCAL COMMITTEE
(WAVERLEY)**

WAVERLEY YOUTH TASK GROUP REPORT

14 December 2012

KEY ISSUE:

To consider the applications received for funding from the Small Grants budget.

SUMMARY:

As part of the transformation of Services for Young People the Committee has been allocated a Youth Small Grants fund to deploy for the year 2012/13. The Committee is being asked to approve the recommendations in sections 2.2 of this report on the award of funding. The Committee is also updated on the progress of work to reduce the number of young people not in education, employments or training (NEETs) in Waverley.

RECOMMENDATIONS:

The Local Committee (Waverley) is asked to:

- (i) Approve the Task Group recommendations in **Annex B** of this report on the award of funding.
- (ii) Note progress made in reducing the number of relevant young people not in education, employments or training (NEETs) in Waverley (**Annex C**).

1. INTRODUCTION

1.1 As the Committee is aware, it has for the year 2012-13 the sum of £27,000 available to support small voluntary youth organisations with grants of £500 to £1,000 and exceptionally up to £5,000.

- 1.2 The Local Committee approved the process for approving Small Grants on 16 March 2012, delegating approval for applications for £1000 or less to the Head of Commissioning and agreeing that applications in excess of this amount should be approved by the Committee. In all cases applications are initially sent for consideration by the Task Group.
- 1.3 The Local Committee has to date approved Small Grant applications totalling £13,410. Before consideration of the applications described in this report, the sum of £13,590 remained available.
- 1.4 The availability of funding has been advertised and organisations have been able to submit bids since 23 July 2012 by emailing an application form or via the Surrey County Council website at:

www.surreycc.gov.uk/smallgrants.

For the second round of applications the eligibility criteria has been further emphasised:

- The application must be for an organisation with a turnover of less than £100,000 per annum
- Applicant organisations should not have existing contracts with Surrey County Council Services for Young People
- Funding would enable direct work with Surrey young people aged 10-19 and is not for large capital funding that does not enable direct activity (e.g. fixing roofs, installing toilets, etc.)

2. APPLICATIONS RECEIVED

- 2.1 The applications received for consideration by the Waverley Youth Task Group are attached in **Annex A**.
- 2.2 The Task Group recommendations are set out in **Annex B**. Subject to approval of these applications as recommended, the sum of £3437.33 will remain to be allocated from this budget.

3. YOUNG PEOPLE NOT IN EDUCATION EMPLOYMENT OR TRAINING

- 3.1 The Task Group receives regular reports on the work of the Youth Support Service in reducing the number of young people aged 16-19 in Waverley who are not in education, employment or training (NEETs). The most recent figures are made available to the Local Committee in **Annex C** and an officer will be present at the meeting to discuss these.

4. CONSULTATIONS

4.1 The Services for Young People *Fit for the Future* transformation programme has been subject to wide ranging consultation with groups of young people, staff, and partner agencies. Members have been consulted through the County Council's Public Value Review Member Reference Group.

4.2 The views of Local Committee Chairmen were sought on the Youth Small Grants process on 31st January 2012.

5. FINANCIAL IMPLICATIONS

5.1 It is anticipated local commissioning will offer better value for money in that the outcomes commissioned will be more closely aligned to local need.

6. EQUALITIES IMPLICATIONS

6.1 The devolved commissioning budget is likely to be targeted on groups who are vulnerable or at risk.

7. CONCLUSION AND REASONS FOR RECOMMENDATIONS

7.1 The Committee is being asked to approve the recommendations on awarding Small Grants in paragraph 2.2 of this report.

8. WHAT HAPPENS NEXT

8.1 Organisations will be able to continue to submit applications for Small Grant funding until 31 December 2012 or until funding is exhausted, whichever is sooner.

8.2 Future bids will be considered as agreed by the Local Committee on 14 March 2013.

CHAIRMAN OF WAVERLEY YOUTH TASK GROUP

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Services for young people – briefing
for elected members (issued May
2011)

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ANNEX A

Local Committee (Waverley) Report 14/12/12

Summary – Bids to be approved by Local Committee

Bid no	Organisation Bidding	Title of Bid	Amount requested
1	40 Degreez Centre for Young People	Hangout Plus (New youth group for 14+ teenagers)	£4,000.00
2	The Chantry and Byworth Community Association	The Chantry Youth Project	£2,181.00
3	Woodlarks	Explorers Camp at Woodlarks	£600.00
4	Over the Top Youth Theatre	Waverley Youth Arts Festival	£2,000.00
5	St Marks Community Centre	St Marks Community Centre youth support	£1,371.67
		Total	£10,152.67
		Allocation remaining subject to approval of these items	£3,437.33

Bid 1

Project details				Help Notes
Q1 Project title: Hangout Plus (New youth group for 14+ teenagers)				Full title of specific project
Q2 Specific neighbourhood or area: Farnham				
Q3. Borough: Waverley				
Q4 How many young people will your project be working with?				Include numbers of those who will be participating in the project.
Ages	Males	Females		
10-12	0	0		
13-17	19	26		
18-19	4	4		
Bidder details				
Q5 Name of the organisation carrying out the project and organisation type: 40 Degreez Centre for Young People - charity (charity number 1000823)				Name of the organisation responsible for carrying out the project and if it is a voluntary, public or private organisation.

Q6 Does the organisation have a turnover of £100,000 or less: Yes

What are you seeking funding for ?

Q8 Description of the project. What difference will this make?

To start a new youth club on Friday evenings for teenagers aged 14+. Young people have been widely consulted and results show a need for a 40 Degreez led club for this age range where young people can socially interact as well as persue specific projects. The launch project will be involving the young people in making a film of 40 Degreez. They will make the documentary under the guidance of local professional film makers.

What will be done?

Q9 When will the project be:

a) started: January 4th 2013 b) completed: **Ongoing**

The dates you expect your project to begin and finish.

Financial Questions

Q10 When will you need the funds? January 4th 2013

The date when you will require the funds.

Q11 What is the total cost of the project? £5,110

The total cost of the project.

Q12 Amount applying for i.e. How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part.

Applying for £4,000 to cover:

Paid sessional lead youth worker extra five hours a week to run and administer the club = £9.62 per hour x 5 hours per week = £48.10 x 52 = £2051.20

Paid sessional assistant youth worker extra 2.5 hours a week to run the club = £8.84 per hour x 2.5 hours a week = £22.10 x 52 = £1149.20

Plus 12% costs (tax, insurance, energy)
= £4088.45 pa

Hire costs of professional film making company and all their equipment over 12 weeks = £1021.55

If you have a quote, please attach it to the form.

<p>Q13 Where is the rest coming from? Farnham Round Table and Farnham Institute Charity</p> <p>Is it promised already, or still to be found? Secured</p>	Names and amounts from other funders
<p>Q14 Have you applied for this funding from any other part of Surrey County Council? Please give details:</p> <p>No</p>	Please give names of the department, and dates applied.
<p>Q15 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details:</p> <p>Awarded £3000 to sponsor the FAB Club for disabled teenagers summer activities in August 2012</p>	Please include even if not for this particular project.
<p>Q16 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details: No</p>	Include project purpose, dates and amounts.
<p>Q17 If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support)</p> <p>Through continuous fund raising, marketing and partnership work with our two local retail partners, White Stuff and Ladbrokes.</p>	Information on how you intend to fund and/or maintain your project in the future.

Bid 2

Project details	Help Notes												
<p>Q1 Project title: The Chantry's Youth Project</p>	Full title of specific project												
<p>Q2 Specific neighbourhood or area: The Chantry's, Farnham, Surrey GU9 7A</p>													
<p>Q3. Borough: Waverley Borough Council</p>													
<p>Q4 How many young people will your project be working with?</p> <table border="1"> <thead> <tr> <th>Ages</th> <th>Males</th> <th>Females</th> </tr> </thead> <tbody> <tr> <td>10-12</td> <td>5</td> <td>9</td> </tr> <tr> <td>13-17</td> <td>10</td> <td>3</td> </tr> <tr> <td>18-19</td> <td>2</td> <td>1</td> </tr> </tbody> </table>	Ages	Males	Females	10-12	5	9	13-17	10	3	18-19	2	1	Include numbers of those who will be participating in the project.
Ages	Males	Females											
10-12	5	9											
13-17	10	3											
18-19	2	1											
Bidder details													
<p>Q5 Name of the organisation carrying out the project and organisation type: The Chantry's and Byworth Community Association, Charity number 285157, in partnership with Jubilee Church, Farnham</p>	Name of the organisation responsible for carrying out the project and if it is a voluntary, public or private organisation.												

Q6 Does the organisation have a turnover of £100,000 or less:

Yes, income for year up to end April 2012 was £10,780.00

What are you seeking funding for ?

Q8 Description of the project. What difference will this make?

The Chantry's have had a youth club, supported by Jubilee Church since early 2009. This has continued to grow in popularity and numbers, from only a few at the start to approximately 30 currently on the books. This meets on Wednesday evenings term time and organises activities and trips for the young people of The Chantry's Estate. The initial capital investment for the club was supported by Youth Council funding and a lot of the items have been sourced from second hand supplies. However, nearing the end of its 3rd year, as the club has expanded, it needs new equipment as some of the items are worn and need replacing. The club also helps to support the young people by offering trips away from the estate to enjoy new experiences with their friends.

The club offers a safe environment in which to meet new friends and experience a wide range of activities including arts and social activities. In providing these activities and allowing the young people to make decisions, it gives them responsibility and makes them more respectful of other people and their local area.

All leaders are CRB checked and lead by an experienced youth worker.

What will be done?

Q9 When will the project be:

a) started: Jan. 2013 b) completed: **Dec. 2013**

The dates you expect your project to begin and finish.

Financial Questions

Q10 When will you need the funds? End of Dec. 2012

The date when you will require the funds.

Q11 What is the total cost of the project? £2,181

The total cost of the project.

Q12 Amount applying for i.e. How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part.

£2,181 made up as follows:

Replacement Xbox = £200

New PS3 controller = £40

New iPod docking station = £70

Replacement Pool cues x 2 = £22

New High Quality bean bags £30 x 4 = £120

New Table Football = £600

Replacement Table tennis table = £300

Mini bus hire for trips 4 x £70 = £280

If you have a quote, please attach it to the form.

<p>Donutting trip £10 per head x 16 = £160 Thorpe park trip £21.60 x 18 = £389</p>	
<p>Q13 Where is the rest coming from? N/a Is it promised already, or still to be found?</p>	<p>Names and amounts from other funders</p>
<p>Q14 Have you applied for this funding from any other part of Surrey County Council? Please give details: no</p>	<p>Please give names of the department, and dates applied.</p>
<p>Q15 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details: Yes, £10,000 from Leaders Initiative: Community Development Fund for new doors on the community centre, new bins around the estate, wall mural and other playpark developments.</p>	<p>Please include even if not for this particular project.</p>
<p>Q16 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details: Yes, Pat Frosts local committee allocation, the last amount being £364 earlier this year for kitchen items after we had some water damage.</p>	<p>Include project purpose, dates and amounts.</p>
<p>Q17 If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support) Further fundraising if needed in another 4 years time to replace any broken or damaged equipment. The young people will be asked to contribute a small amount towards each trip which will be used for future trips.</p>	<p>Information on how you intend to fund and/or maintain your project in the future.</p>

Bid 3

Project details	Help Notes												
<p>Q1 Project title: Explorers Camp at Woodlarks</p>	<p>Full title of specific project</p>												
<p>Q2 Specific neighbourhood or area: Farnham, Surrey</p>													
<p>Q3. Borough: Waverley</p>													
<p>Q4 How many young people will your project be working with?</p> <table border="0"> <tr> <td style="padding-right: 20px;">Ages</td> <td style="padding-right: 20px;">Males</td> <td>Females</td> </tr> <tr> <td>10-12</td> <td></td> <td>2</td> </tr> <tr> <td>13-17</td> <td></td> <td>40</td> </tr> <tr> <td>18-19</td> <td></td> <td>8</td> </tr> </table>	Ages	Males	Females	10-12		2	13-17		40	18-19		8	<p>Include numbers of those who will be participating in the project.</p>
Ages	Males	Females											
10-12		2											
13-17		40											
18-19		8											

Bidder details

Q5 Name of the organisation carrying out the project and organisation type: Explorers camp private voluntary. this is run at Woodlarks, but has not got charitable status in its own right. Explorers is a camp for girls with complex disabilities

Name of the organisation responsible for carrying out the project and if it is a voluntary, public or private organisation.

Q6 Does the organisation have a turnover of £100,000 or less: yes

What are you seeking funding for ?

Q8 Description of the project. What difference will this make?

Our camp is run on minimal funding - all volunteers pay for the week, as do the campers. We need to keep charges low, as otherwise helpers won't be able to afford to attend. Input of funding would allow us to take the girls out during the week so that they can enjoy activities with peer group members. The cost of transporting girls in wheelchairs is huge and a major part of our cost. I would like to be able to take the girls to the Alice Holt Centre for a days activity, and funding would enable me to do this - at the moment transport and activity prices make this outside our range of available activities

What will be done?

Q9 When will the project be:

a) started: 3/8/2013 b) completed: **10/8/2013**

The dates you expect your project to begin and finish.

Financial Questions

Q10 When will you need the funds? August 2013

The date when you will require the funds.

Q11 What is the total cost of the project? approx £800

The total cost of the project.

Q12 Amount applying for i.e. How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part.

£600 - the cost of transport for 60 people - 20 of whom need to travel in wheelchairs would be at least £500. The remaining money would be for use of facilities at the Alice Holt Centre

If you have a quote, please attach it to the form.

Q13 Where is the rest coming from? Participants

Is it promised already, or still to be found? Money comes out of Camp fees charge - we do not have applicants yet, as forms don't go out until January 2013

Names and amounts from other funders

<p>Q14 Have you applied for this funding from any other part of Surrey County Council? Please give details: No</p>	<p>Please give names of the department, and dates applied.</p>
<p>Q15 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details: No</p>	<p>Please include even if not for this particular project.</p>
<p>Q16 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details: No</p>	<p>Include project purpose, dates and amounts.</p>
<p>Q17 If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support) This is a one off - future outings will be covered by camp fees and any other contributions we can get - sometimes people are sponsored for Explorers</p>	<p>Information on how you intend to fund and/or maintain your project in the future.</p>

Bid 4

Project details	Help Notes												
<p>Q1 Project title: Waverley Youth Arts Festival</p>	<p>Full title of specific project</p>												
<p>Q2 Specific neighbourhood or area: Northbourne & Farncombe</p>													
<p>Q3. Borough: Waverley</p>													
<p>Q4 How many young people will your project be working with?</p> <table border="1"> <thead> <tr> <th>Ages</th> <th>Males</th> <th>Females</th> </tr> </thead> <tbody> <tr> <td>10-12</td> <td>25</td> <td>35</td> </tr> <tr> <td>13-17</td> <td>5</td> <td>10</td> </tr> <tr> <td>18-19</td> <td></td> <td></td> </tr> </tbody> </table>	Ages	Males	Females	10-12	25	35	13-17	5	10	18-19			<p>Include numbers of those who will be participating in the project.</p>
Ages	Males	Females											
10-12	25	35											
13-17	5	10											
18-19													
Bidder details													
<p>Q5 Name of the organisation carrying out the project and organisation type: Over the Top Youth Theatre is a not-for-profit community based theatre group for young people from low income families living on the Northbourne and Binscombe estates in Godalming. Over The Youth Theatre meet weekly at The Farncombe Community Centre and offer quality drama sessions to young people living on the Northbourne Estate. Over The Top Youth Theatre is taking the lead in organising and delivering the Waverley Youth Arts Festival.</p>	<p>Name of the organisation responsible for carrying out the project and if it is a voluntary, public or private organisation.</p>												

Q6 Does the organisation have a turnover of £100,000 or less: Yes.

What are you seeking funding for ?

Q8 Description of the project. What difference will this make?

What will be done?

The Waverley Youth Arts Festival will work with six groups of socially disadvantaged young people from across the borough of Waverley to take part in the festival, which will include approximately 75 young people between the ages of 8 to 16 years. This Youth Small Grant will support two of these groups to take part in the festival project. The aim of the festival is to give young people who suffer from various forms of social exclusion the opportunity to engage in the arts in a creative, structured and positive way. The six groups of young people participating in the project will be a gypsy and traveller group in Cranleigh, Waverley Training Services in Farnham, the Haslemere Home Education Group, Over the Top Youth Theatre in Northbourne, Surrey Young Carers in Godalming and StopGap disability dance group. The project will be launched with a day of workshops and taster sessions in February. Following this each group will work with a lead artist for five weeks devising a new performance or installation piece that they will present at a shared showcase event at Farnham Maltings in March for an invited audience of friends and family.

The Waverley Youth Arts Festival provides each group of young people a structured framework to work together within an art form that they may otherwise not have access to or an opportunity to work with. Young people from these six groups face various challenges; in addition to which they come from rural areas where access to opportunities like this can be difficult due to transport and finance.

The aims of the Waverley Youth Arts Festival include:

- To create opportunities for socially excluded young people to interact and engage with one another
- To give groups of young people the opportunity to learn new skills, share expertise, perform together and celebrate young people's art in Waverley
- To enable the young people to be proud to showcase their own work to an audience of friends, families and their peers
- To improve the young people's team working and communication skills and help raise the aspirations of young people
- To increase the public recognition of their achievements. This is particularly important as many of them live in an area where expectations of young people are low
- To give young people the opportunity to work with experienced and professional artists

Q9 When will the project be:

- a) started: February b) completed: **April**

The dates you expect your project to begin

and finish.

Financial Questions

Q10 When will you need the funds? January	The date when you will require the funds.
Q11 What is the total cost of the project? £10,000.00	The total cost of the project.
Q12 Amount applying for i.e. How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part. £2000; this will enable two groups to take part in the project as follows: artist fees for 2 groups x 5 weeks x 1 hr sessions @ £80 per session = £800 assistant group leader for 2 groups x 5 weeks x 1hr sessions @ £30 = £300 venue hire for 2 groups x 5 weeks x 1 hr sessions @ £15 per hour = £150 Materials x 2 groups = £150 transport expenses x 2 groups = £600 TOTAL £2000	If you have a quote, please attach it to the form.
Q13 Where is the rest coming from? Waverley Borough Council: £1,500, Farnham Maltings: £2,000, Community Foundation Surrey: £3,500, Thistle Trust: £1,000. Is it promised already, or still to be found? Funding from Waverley Borough Council, Farnham Maltings and the Thistle Trust is confirmed.	Names and amounts from other funders
Q14 Have you applied for this funding from any other part of Surrey County Council? Please give details: No.	Please give names of the department, and dates applied.
Q15 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details: No.	Please include even if not for this particular project.
Q16 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details: No.	Include project purpose, dates and amounts.

Q17 If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support)

Over the Top Youth Theatre receives a small level of support from Waverley Borough Council and Farnham Maltings to sustain its regular activities.

Information on how you intend to fund and/or maintain your project in the future.

Bid 5

Project details

Help Notes

Q1 Project title: St Marks Community Centre youth support

Full title of specific project

Q2 Specific neighbourhood or area: Ockford Ridge and Aaron's Hill, Godalming GU7

Q3. Borough: Waverley Borough Council

Q4 How many young people will your project be working with?

Ages	Males	Females
10-12	15	15
13-17	8	8
18-19		

Include numbers of those who will be participating in the project.

Bidder details

Q5 Name of the organisation carrying out the project and organisation type: St Marks Community Centre, voluntary organisation

Name of the organisation responsible for carrying out the project and if it is a voluntary, public or private organisation.

Q6 Does the organisation have a turnover of £100,000 or less: yes £32,450

What are you seeking funding for ?

Q8 Description of the project. What difference will this make?

Ockford Ridge and Aaron's Hill is one of the poorest areas in Waverley. Many of the young people need support to access both sport and leisure activities which are reasonably priced and close to their home. This project will provide funding for 1.5hours per week of a community worker's time and some additional administration costs: These hours will cover the following:

1. Administration hours to manage the local youth club, Eashing Yooffie - ensuring all CRB checks of volunteers are kept, policies are in place and

What will be done?

<p>proper levels of insurance and training are in place (covered by local voluntary group SMART - St Marks Active Residents Team)</p> <p>2. Administration time to publicise youth club activities and create publicity</p> <p>3. Administration time and face to face time for sports events for young people - organising community games/ doorstep clubs and supporting local sports volunteers working with young people e.g. ensuring expenses are paid and training is given. There are approximately 4-5 events per year.</p>	
<p>Q9 When will the project be: a) started: Jan 2013 b) completed: Nov. 2014</p>	<p>The dates you expect your project to begin and finish.</p>
<p><i>Financial Questions</i></p>	
<p>Q10 When will you need the funds? Jan 2013</p>	<p>The date when you will require the funds.</p>
<p>Q11 What is the total cost of the project? approx. £3,000</p>	<p>The total cost of the project.</p>
<p>Q12 Amount applying for i.e. How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part. 1.5 hours @ £12 per hour including NI costs at 13.8% £1065.17 10% admin costs £106.50 Printing, laminating, photocopying expenses: £200 = £1,371.67</p>	<p>If you have a quote, please attach it to the form.</p>
<p>Q13 Where is the rest coming from? Some contributions will be sought from children attending events approx. £1 - £2 per child which goes towards costs of events e.g. catering/ goody bags and joining in at youth club. Waverley Borough Council supports the events through its access to leisure budgets approx. £600 p.a. Community Games has pledged £200 towards continuing community games at Ockford Ridge Is it promised already, or still to be found? YES</p>	<p>Names and amounts from other funders</p>
<p>Q14 Have you applied for this funding from any other part of Surrey County Council? Please give details: NO</p>	<p>Please give names of the department, and dates applied.</p>
<p>Q15 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details: NO</p>	<p>Please include even if not for this particular project.</p>
<p>Q16 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details: Yes, Peter Martin has given support to St Marks Community Project over the years; most recently he has</p>	<p>Include project purpose, dates and amounts.</p>

given up to £2,000 towards setting up a Foodbank at St Marks Community Centre

Q17 If this project will need funding in future, how will the costs be met? (Costs may be included e.g. maintenance, replenishment, breakdown, repair, support)

Further fundraising will be needed to support this administrative work which helps support our volunteer youth workers both at Eashing Yooffie and at our sports sessions for young people. Volunteers are already doing face to face work with young people and cannot be expected to take on the administrative work involved in making this happen on the estates

Information on how you intend to fund and/or maintain your project in the future.

ANNEX B

Local Committee (Waverley) Report 14/12/12

The Waverley Youth Task Groups recommends that the following applications be approved by the Local Committee:

Bid no	Organisation Bidding	Title of Bid	Amount requested	Task Group Recommendation
1	40 Degreez Centre for Young People	Hangout Plus (New youth group for 14+ teenagers)	£4,000.00	Award
2	The Chantry and Byworth Community Association	The Chantry Youth Project	£2,181.00	Award
4	Over the Top Youth Theatre	Waverley Youth Arts Festival	£2,000.00	Award
5	St Marks Community Centre	St Marks Community Centre youth support	£1,371.67	Award

The Task Group recommends that the Head of Commissioning approve the following application:

Bid no	Organisation Bidding	Title of Bid	Amount requested	Task Group Recommendation
3	Woodlarks	Explorers Camp at Woodlarks	£600.00	Award

Budget remaining prior to this meeting	£13,590
Total value of applications considered above	£10,152.67
Budget remaining subject to approval	£3437.33

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Waverley NEET Report 2012

2012 (As of)	Jan	Feb 28.02.12	March 16.03.12	April 23.04.12	May 07.05.12	June 12.06.12	July 09.07.12	Aug 02.08.12	Sept 01.09.12	Oct 02.10.12	Nov 01.11.12	Dec
Godalming	-	28 18m 10f	30 19m11f	31 19m12f	19 9m10f	17 9m 8f	19 11m 8f	21 15m 6f	22 15m 7f	25 18m 7f	21 14m 7f	
Farnham	-	32 21m 11f	33 22m11f	35 24m11f	27 16m11f	26 17m 9f	32 21m 11f	36 24m 12f	37 24m 13f	34 21m 13f	29 18m 11f	
Cranleigh	-	11 8m 3f	11 8m3f	11 8m3f	10 7m3f	9 5m 4f	9 5m 4f	11 7m 4f	10 6m 4f	7 4m 3f	8 4m 4f	
Haslemere	-	8 4m4f	8 4m4f	10 5m5f	8 4m4f	9 4m 5f	7 2m 5f	7 2m 5f	10 4m 6f	14 8m 6f	10 7m 3f	
OOO/Custody	-	2 2m	2 2m	2 2m	2 2m	2 2m	2 2m	2 2m	2 2m	2 2m	1 1m	
Others	-	4 1m3f	2 1m1f	2 1m1f	0	0	0	0	0	0	0	
Total NEET Waverley	62	85	86	91	66	63	69	77	81	82	69	
Inc NEET Prev Programmes	-	-	-	-	-	-	-	-	6	16	16	
Male	-	54	56	59	38	37	41	50	51	53	44	
Female	-	31	30	32	28	26	28	27	30	29	25	
New Referrals	1	20	9	5	6	8	14	9	9	8		
Closed - status unknown	-	-	-	-	-	-	-	-	2	2		
Conversion Rate: NEET to PETE Number & %	3 4.8%	7 8.2%	6 6.9%	4 4.4%	4 6.3%	4 6.3%	3 4.3%	5 6.5%	4 12.3%	15 37.8%		

Waverley NEET Report 2012 – Barriers to Participation for young people aged 16 – 19 years living in Waverley

YSO Caseload		AM	NH	NMF	NI	IK	GH	KS	LB	JG	JH	NC	KR			July	TOTAL
Total Caseload (October 12)		4	14	7	4	1	1	22	4	12	0	1	1			80	71
Location																	
Farnham		1	7	-	3	-	-	15	-	1	-	-	-			28	27
Haslemere		-	4	-	1	1	-	7	3	-	-	-	-			6	16
Godalming		2	-	-	-	-	1		1	11	-	1	-			27	16
Cranleigh		-	-	7	-	-	-		-	-	-	-	-			14	7
OOA/Custody		1	3	-	-	-	-		-	-	-	-	1			5	5
Gender																	
Male		3	6	4	3	1	1	14	4	10	-	1	1			49	48
Female		1	8	3	1	-	-	8	-	2	-	-	-			31	23
Age		M	F														
15 (Prev)				1	-	-	-	-	-	-	-	-	-			-	1
16				-	3	-	-	2	1	2	-	-	1			7	9
17				1	4	2	2	10	3	4	-	-	-			37	27
18				3	5	3	2	8	-	6	-	1	-			31	29
19				-	2	1	-	2	-	-	-	-	-			4	5
Barriers to Participation																	
Qualifications																	
Level 1 (Foundation - no formal Qualifications)		2	8	2	1	1	-	6	3	2	-	-	1			22	26
No of Level 1 (above) with SEN or LLDD		2	1	-	1	1	-	4	-	-	-	-	-			-	9
Level2 (NVQ Level 2/3 or GCSE's Grade D & above)		-	5	5	1	-	1	13	-	7	-	1	-			23	33
Youth Contract – No of 16-18 NEET's with no GCSE's A-C		-	8	-	-	-	-	6	-	-	-	-	-			-	14
Level 3 (A levels / NVQ Level 4 & above)		-	1	-	-	-	-	1	-	-	-	-	-			2	2
Previous Education - History of Exclusions or Non Engagement		4	9	-	1	1	-	6	3	3	-	-	1			16	28

ANNEX C

YSO Caseload	AM	NH	NMF	NI	IK	GH	KS	LB	JG	JH	NC	KR			July	TOTAL
Subject to Bullying	-	-	4	-	-	-	1	-	2	-	1	-			9	8
English not 1 st Language	-	-	-	-	-	-	-	-	-	-	-	-			0	-
Has Previous Employment or Work Experience	4	7	2	1	1	1	8	-	6	-	-	-			30	30
Difficulties with Literacy & Numeracy	1	5	3	-	1	-	7	-	1	-	-	1			14	19
Health Factors contributing to NEET Status																
Learning Difficulties or Disability	2	3	1	1	1	-	6	1	1	-	-	-			12	16
SEN Statement?	2	-	-	1	-	-	5	1	1	-	-	-			9	10
Teen Parent	-	1	-	-	1	-	2	-	2	-	-	-			5	6
Pregnant - Expecting	-	2	1	-	-	-	-	-	2	-	-	-			4	5
Substance -Misuse	-	2	1	-	-	-	2	-	-	-	-	1			7	6
Mental & Emotional Health Issues (CAMHS)	-	4	2	-	-	1	2	-	2	-	1	-			11	12
Illness or Health problems which prevent engagement in ETE	-	2	1	-	-	-	2	-	1	-	1 MS	-			7	7
Physical Disability	-	-	1	-	-	-	-	-	-	-	-	-			0	1
Other Factors contributing to NEET Status																
Travel – accessibility to ETE	-	4	4	-	-	-	4	1	-	-	-	1			24	14
Criminal History – Previous Cautions or Convictions	4	2	-	-	1	-	2	1	2	-	1	1			12	14
Finance – low income household / affordability	1	7	4	1	-	-	6	1	3	-	1	1			27	25
Homelessness	1	-	-	-	-	-	-	-	-	-	-	Occ			2	2
Lack of stable or suitable accommodation	2	4	1	-	-	-	1	1	-	-	-	1			6	10
Family & Personal Relationships – Lack of parental support	2	5	1	1	-	-	2	-	4	-	1	1			13	17
LAC (Sec 20 CA 1989)	1	1	-	-	-	-	1	-	1	-	-	-			4	4
Child in Need (Sec 17)	-	-	1	-	-	-	-	-	-	-	-	1			2	2
Subject to CP Plan (Sec 47)	-	1	1	-	-	-	-	1	-	-	-	-			1	3

ANNEX C

YSO Caseload	AM	NH	NMF	NI	IK	GH	KS	LB	JG	JH	NC	KR			July	TOTAL
Other Factors contributing to NEET status																
Parents / Siblings not in ETE	1	3	3	-	-	-	4	1	1	-	-	-			16	13
GRT – Traveller Heritage	-	1	1	-	-	-	-	1	-	-	-	-			2	3
Non Engagement with YSS	2	2	-	2	-	-	8	-	1	-	1	1			19	17
Lack of Motivation/Aspiration	-	7	1	1	-	-	6	-	1	-	-	-			11	16
Out of ETE																
Less than 3 months	1	4	5	-	-	-	13	-	1	-	-	1			21	25
3-6 months	1	3	1	-	-	1	1	1	2	-	-	-			8	10
6-12 months	2	3	-	2	-	-	-	1	1	-	1	-			6	10
Over 12 months	-	-	1	-	-	-	8	1	3	-	-	-			16	13
Don't Know															7	-
In receipt of Benefits																
Hardship Allowance (ES9)	-	-	-	-	-	-	1	-	-	-	-	-			3	1
Disability Living Allowance (DLA)	1	1	2	-	-	-	3	-	-	-	-	-			4	7
Incapacity Benefit	-	-	-	-	-	-	-	-	-	-	-	-			1	-
Employment Support Allowance	-	-	-	-	-	-	1	-	-	-	-	-			-	1
Income Support	-	1	-	-	-	-	3	-	-	-	-	-			1	4
Job Seekers Allowance (JSA 18+)	2	-	1	2	-	-	3	-	-	-	-	-			3	8

PETE Aspirations																
YSO Caseload	AM	NH	NMF	NI	IK	GH	KS	LB	JG	JH	NC	KR			July	TOTAL
Further Education (Academic)	-	1	2	-	-	-	3	-	4	-	-	-			2	10
Further Training (inc Apprenticeships)	-	5	-	1	-	1	8	-	5	-	-	1			9	21
Voluntary Work	-	2	1	-	-	-	2	-	-	-	-	-			-	5
Employment	4	7	5	2	1	-	12	2	4	-	-	-			48	37
If interested in Apprenticeships or Employment or Voluntary work, state in which sector (below)																
Retail	1	-	1	-	-	-	2	-	3	-	-	-			3	7
Construction	3	2	1	1	-	-	4	-	2	-	-	-			7	13
Hair & Beauty	-	1	-	-	-	-	-	-	-	-	-	-			3	1
Hospitality & Catering – inc reception	-	2	1	-	-	-	1	-	2	-	-	-			4	6
Social Care / Child Care	-	2	1	-	-	-	4	-	1	-	-	-			9	8
Plumbing	-	2	-	-	-	-	-	-	-	-	-	1			-	3
Electrician	-	-	-	-	-	-	-	-	-	-	-	-			-	-
Motor Mechanics	-	1	1	-	-	-	-	1	1	-	-	-			-	4
Painting & Decorating	-	-	-	-	-	-	2	-	1	-	-	-			1	3
Animal Care	-	1	1	-	-	-	-	-	-	-	-	-			2	2
Military	1	1	1	-	-	-	1	-	2	-	-	-			4	6
Sport	-	-	-	-	-	-	-	-	-	-	-	-			3	-
Music	-	-	-	-	-	-	-	-	-	-	-	-			-	-
Cleaning	1	-	-	-	-	-	1	-	-	-	-	-			2	2
Outdoor – Gardening/Landscaping	-	-	-	-	-	-	2	1	-	-	-	1			5	4
Evening / Night work	-	-	-	-	-	-	-	2	-	-	-	-			1	2
Voluntary Work	-	-	-	-	-	-	2	-	-	-	-	-			-	2
Don't Know (YP)	-	1	-	1	-	-	2	-	-	-	1	-			7	5
Unknown (YSO)	-	3	2	2	-	-	5	2	2	-	-	-			5	16

ANNEX C

YSO Caseload	AM	NH	NMF	NI	IK	GH	KS	LB	JG	JH	NC	KR			July	TOTAL
Other (Please specify):	-	-	-	-	-	-	-	-	-	-	-	-			-	-
Warehousing	1	-	-	-	-	-	-	-	-	-	-	-			-	1
IT	-	-	-	-	-	1	-	-	-	-	-	-			-	1
Security	-	-	-	-	1	-	-	-	-	-	-	-			-	1
Church Y&C Work	-	-	-	-	-	-	1	-	-	-	-	-			-	1
Business/Art	-	-	-	-	-	-	1	-	-	-	-	-			-	1
Police	-	-	-	-	-	-	-	-	2	-	-	-			-	2
Fireplace Fitter	-	-	-	-	-	-	-	-	1	-	-	-			-	1
Online Game Reviewer	-	-	-	-	-	-	-	-	1	-	-	-			-	1
None (State reason why)	-	-	-	-	-	-	-	-	-	-	-	-			-	-
Teen Mum							2								2	2



**OFFICER REPORT TO LOCAL COMMITTEE
(WAVERLEY)**

LOCAL COMMITTEE BUDGETS

14 DECEMBER 2012

KEY ISSUE

To set out the funding available for County Councillors' allocations for 2012/13, and to give consideration to the funding requests received.

SUMMARY

Surrey County Council's Local Committees receive funding to spend on locally determined purposes that help to promote social, economic or environmental well-being. This funding is known as Member Allocations.

For the financial year 2012/13, the County Council has allocated £12,615 revenue funding to each County Councillor and £35,000 capital funding to each Local Committee. This report identifies and makes recommendations on bids received for funding that have been sponsored by at least one County councillor.

OFFICER RECOMMENDATIONS

The Local Committee (Waverley) is asked to:

- (i) Agree the items presented for funding from the Local Committee's 2012/13 **revenue** and **capital** funding as set out in paragraph 2 (2.2, 2.3) of this report and annexed to this report (Annexes B and C).
- (ii) Note the expenditure approved since the last Committee by the Community Partnerships Manager and the Community Partnerships Team Leader under delegated powers, as set out in paragraph 3.

1 INTRODUCTION AND BACKGROUND

- 1.1 The County Council's Constitution sets out the overall Financial Framework for managing the Local Committee's delegated budgets. The underlying principle being that Members' Allocations should be spent on local projects to promote the social, environmental and economic well-being of the area, as required by the Local Government Act 2000.
- 1.2 Members of the Local Committee (Waverley) have traditionally agreed to split both the revenue and capital funding equally amongst the members of the Committee.
- 1.3 In addition, the Committee agreed to delegate authority to the Community Partnerships Manager & Community Partnership Team Leader (West Surrey) to approve budget applications (and refunds) up to and including £1,000, subject to these being reported to the Committee at the following meeting. The Council's Constitution also allows for the Community Partnership Manager to approve funding for the purchase of grit bins upon a request from a County Councillor.
- 1.4 In allocating funds, Members are asked to have regard to Surrey County Council's Corporate Strategy 2010-14 Making A Difference that highlights five themes which make Surrey special and which it seeks to maintain:
- A safe place to live;
 - A high standard of education;
 - A beautiful environment;
 - A vibrant economy;
 - A healthy population.
- 1.5 Member Allocation funding is made to organisations on a one-off basis, so that there should be no expectation of future funding for the same or similar purpose. It may not be used to benefit individuals, or to fund schools for direct delivery of the National Curriculum, or to support a political party.

2. BIDS SUBMITTED FOR APPROVAL – REVENUE/CAPITAL FUNDING

- 2.1 The proposals for revenue and capital funding for consideration and decision at this Committee are set out below.

2.2 **Bollards in Upper Hale Road (Denise Le Gal) – Annex B**

Project Cost £1500 - £750.00 Materials, £750.00 Labour
 Amount Requested £ 1500 (Denise Le Gal Revenue)

Project Description: Funding is requested to install wooden bollards along the verge on the north side of Upper Hale Road between Hale school and the junction with Sandy Hill Road

2.3 Refurbishment of Farncombe Day Centre Lounge – New Flooring (Steve Cosser) – Annex C

Project Cost £15,048

Amount requested £ 3000 (Steve Cosser- Capital)

Project Description: Funding is requested to replacing the current carpet, which is stained and worn in places, with a new hardwearing carpet or wood laminate

3. DELEGATED AUTHORITY APPROVED BIDS

3.1 The Community Partnerships Manager or Community Partnerships Team Leader (West Surrey) has approved the following bids under delegated authority since the last committee meeting:

3.2 David Harmer

- Tilford PC – Installation of new benches (£1000 Capital)
- Thursley Parish Council – contribution towards new surfacing of recreational playground (£867.00 capital)

3.3 Pat Frost

- Farnham TC insurance jubilee parties (£265 revenue)
- FatFish (Children’s Domestic Abuse Outreach) (£1000 revenue)
- Buttercups Young parent group – hall hire (£200.00 revenue)
- Rowledge Village Hall - Purchase of Chairs (£350.00 revenue)
- Weydon Community Litter Picking Initiative(£250.00 revenue)

3.4 David Munro

- Bourne Conservation group – conservation in Bourne, Farnham (£500.00 revenue)
- Rowledge Village Hall - Purchase of Chairs (£201.00 revenue, £149.00 capital)

3.5 Andrew Povey

- SATRO inspiring events in primary schools (£750.00 revenue)
- Almshouse refurbishment (£1000.00 capital)
- The Four Villages day Centre – food safety course (£180.00 revenue)

3.6 Alan Young

- SATRO inspiring events in primary schools (£1000.00 revenue)

3.7 Peter Martin

- SATRO inspiring events in primary schools (£500.00 revenue)

4. RETURNED FUNDING

- 4.1 In 2011/12 Mr David Harmer committed funding towards the Churt Neighbourhood signs . This fund was under spent by £198 and therefore this has been returned to the amount that Mr Harmer has to allocate in 2012/13. This is reflected in the total in Annex A.
- 4.2 In 2011/12 Dr Andrew Povey committed funding towards the Campaign to Protect Rural England; this funding is now no longer required and therefore this has been returned to the amount that Dr Povey has to allocate in 2012/13. This is reflected in the total in Annex A.

5. OPTIONS

- 5.1 The Local Committee may choose to approve all, part or none of the funding proposals under discussion in this report.

6. CONSULTATIONS

- 6.1 In relation to new bids the local member will have consulted the applicant, and Community Partnerships Team will have consulted relevant Surrey County Council services and partner agencies as required.

7. FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 7.1 Each project detailed in this report has completed a standard application form giving details of timescales, purpose and other funding applications made. The County Councillor proposing each project has assessed its merits prior to the project's inclusion as a proposal for decision by the Committee. All bids are also scrutinised to ensure that they comply with the Council's Financial Framework and represent value for money.
- 7.2 There are sufficient monies to fund all of the proposals contained within this report. If the above recommendations are approved the remaining financial position statement is as attached at **Annex A**. Please note these figures will not include any applications submitted for approval after the deadline for this report or that are currently pending approval under delegated authority.

8. EQUALITIES AND COMMUNITY SAFETY IMPLICATIONS

- 8.1 The allocation of the Committee's budgets is intended to enhance the wellbeing of residents and make the best possible use of the funds. Funding is available to all residents, community groups or organisations based in, or serving, the area. The success of the bid depends entirely upon its ability to meet the agreed criteria, which is flexible.

9. CONCLUSION AND RECOMMENDATIONS

9.1 The spending proposals put forward for this meeting have been assessed against the County standards for appropriateness and value for money within the agreed Financial Framework and the local agreed criteria, which is available from the Community Partnerships Team.

10. REASONS FOR RECOMMENDATIONS

10.1 The Committee is being asked to decide on these bids so that the Community Partnerships Team can process the bids in line with the wishes of the Committee.

11. WHAT HAPPENS NEXT

11.1 If approved by the Local Committee, organisations will be approached to sign funding agreements for their projects based on the bids submitted.

11.2 Any changes to an approved bid will be discussed with the local Members and the Chairman, and if the changes are considered to be significant, an amended bid will be brought back to the Committee for approval. In all other circumstances, the Community Partnerships Team will process the payments as soon as possible once the signed agreement has been received.

11.3 Within six months of receipt, all successful applicants will be contacted for details of how the funding was spent and will be asked to supply evidence.

11.4 A breakdown of the expenditure for the year will be brought to the first meeting of the next municipal year.

Lead Officer: Michelle Collins
Community Partnership Team Leader (West Surrey)
Telephone Number: 01482 518093
E-mail: michelle.collins@surreycc.gov.uk

Report Contact: Adele Seex
Local Support Assistant
Telephone Number: 01483 517301
E-mail: communitypartnershipswest@surreycc.gov.uk

Background Papers:

- SCC Constitution: Financial Framework
- Local Committee Protocol
- Criteria and Guidance for Members Allocations
- Local Committee Funding Bids

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Waverley Members Expenditure - Balance Remaining 2012-2013

Annex A

		REVENUE	CAPITAL
Steve Cosser	OPENING BALANCE	£12,615.00	£3,889.00
	WAV1213010 Trinity Trust Scheme - Summer Activities	£640.00	
	WAV1213011 Godalming TC - Jubilee Celebrations	£500.00	
	WAV1213012 Looked After Children Bursary	£500.00	
	WAV1213013 Skate & BMX Workshops	£250.00	
	WAV1213027 Leonard Cheshire healthy living workshop	£200.00	
	WAV1213030 SATRO Inspiring events in primary schools	£750.00	
	WAV1213045 Refurbishment of Farncombe Day Centre Lounge – New Flooring (proposed)		£3,000.00
	BALANCE REMAINING	£9,775.00	£889.00

		REVENUE	CAPITAL
Pat Frost	OPENING BALANCE	£12,615.00	£3,889.00
	WAV1213003 Jubilee Street Party – Edward Rd, Farnham	£500.00	
	WAV1213012 Looked After Children Bursary	£500.00	
	WAV1213013 Skate & BMX Workshops	£250.00	
	WAV1213015 Pursued By A Bear - Camera		£1,000.00
	WAV1213017 Support for London 201 Paralympic Athlete	£1,000.00	
	WAV1213019 Farnham Youth Choir - Uniforms & Kit	£500.00	
	WAV1213020 Bishops Steps Environmental Enhancement		£1,500.00
	WAV1213023 Young Witness Service: Victim Support	£275.00	
	WAV1213029 Jubilee Church Chantry's Youth Provision	£3,000.00	
	WAV1213036 Farnham TC insurance jubilee parties	£265.00	
	WAV1213039 FatFish (childrens Domestic Abuse Outreach)	£1,000.00	
	WAV1213041 Buttercups Young parent group - Hall hire etc	£200.00	
	WAV1213043 Rowledge Village Hall - Purchase of Chairs	£350.00	
	WAV1213044 Weydon Community Litter Picking Initiative	£250.00	
BALANCE REMAINING	£4,525.00	£1,389.00	

		REVENUE	CAPITAL
David Harmer	OPENING BALANCE	£12,615.00	£3,889.00
	WAV1213012 Looked After Children Bursary	£500.00	
	Churt Neighbourhood signs 2011 /2012 - Money returned		-£198.00
	WAV1213040 Tilford PC - Installation of new benches		£1,000.00
	WAV1213046 Thursley PC- new surface of recreational playground		£867.00
	BALANCE REMAINING	£12,115.00	£2,220.00

		REVENUE	CAPITAL
Denise Le Gal	OPENING BALANCE	£12,615.00	£3,889.00
	WAV1213006 Soft Play Equipment	£310.00	
	WAV1213008 SATRO	£500.00	
	WAV1213012 Looked After Children Bursary	£500.00	
	WAV1213013 Skate & BMX Workshops	£250.00	
	WAV1213015 Pursued By A Bear - Camera	£111.00	£3,889.00
	WAV1213016 Hale Carnival Committee - Programme Printing	£350.00	
	WAV1213017 Support for London 2012 Paralympic Athlete	£1,000.00	
	WAV1213020 Bishops Steps Environmental Enhancement	£1,500.00	
	WAV1213028 Waverley Singers - Song Commissioning	£500.00	
	WAV1213042 Bollards in Upper Hale Road (Proposed)	£1,500.00	
		BALANCE REMAINING	£6,094.00

Waverley Members Expenditure - Balance Remaining 2012-2013

Annex A

		REVENUE	CAPITAL
Peter Martin	OPENING BALANCE	£12,615.00	£3,889.00
	WAV1213012 Looked After Children Bursary	£500.00	
	WAV1213026 Chichester Road Grit-bin	£615.00	£385.00
	WAV1213031 SATRO Inspiring events in Primary Schools	£500.00	
	BALANCE REMAINING	£11,000.00	£3,504.00

		REVENUE	CAPITAL
David Munro	OPENING BALANCE	£12,615.00	£3,889.00
	WAV1213005 Wrecclesham Community– Computer Classes	£1,000.00	
	WAV1213012 Looked After Children Bursary	£500.00	
	WAV1213013 Skate & BMX Workshops	£250.00	
	WAV1213018 Cruse Bereavement - Volunteer Travel Expenses	£1,000.00	
	WAV1213014 Gravel Hill VAS, Farnham		£2,240.00
	WAV1213017 Support for London 2012 Paralympic Athlete	£1,000.00	
	WAV1213020 Bishops Steps Environmental Enhancement		£1,500.00
	WAV1213024 Rowledge Guides Summer Camp Friends and Family Day	£300.00	
	WAV1112307 South Farnham Jubilee fund - project under budget	-£224.00	
	WAV1213037 Bourne Conservation Group - Conservation work in Bourne, Farnham	£500.00	
	WAV1213043 Rowledge Village Hall - Purchase of Chairs	£201.00	£149.00
	BALANCE REMAINING	£8,088.00	£0.00

Waverley Members Expenditure - Balance Remaining 2012-2013

Annex A

		REVENUE	CAPITAL
Andrew Povey	OPENING BALANCE	£12,615.00	£3,889.00
	WAV1213002 Bramley Cricket Club – Youth Kit	£936.00	
	WAV1213007 Hascombe PC (Loxhill Roundel)		£135.00
	WAV1213009 Wonersh PA - Repair of front wall		£1,000.00
	WAV1213012 Looked After Children Bursary	£500.00	
	WAV1213021 Wonersh Memorial Hall foyer flooring	£1,000.00	
	WAV1213022 Chiddingfold PC Car Park Bollards		£600.00
	WAV1213034 SATRO inspiring events in Primary Schools	£750.00	
	WAV1213035 Almhouses Refurbishment		£1,000.00
	WAV1213038 The Four Villages Day Centre:- Food safety course	£180.00	
WAV1112182 Campaign to protect rural England - Project withdrawn funding returned	-£1,000.00		
	BALANCE REMAINING	£10,249.00	£1,154.00

		REVENUE	CAPITAL
Steve Renshaw	OPENING BALANCE	£12,615.00	£3,889.00
	WAV1213004 Surrey Arts – Takeover Project	£350.00	
	WAV1213012 Looked After Children Bursary	£500.00	
	WAV1213013 Skate & BMX Workshops	£250.00	
	BALANCE REMAINING	£11,515.00	£3,889.00

		REVENUE	CAPITAL
Alan Young	OPENING BALANCE	£12,615.00	£3,889.00
	WAV1213012 Looked After Children Bursary	£500.00	
	WAV1213013 Skate & BMX Workshops	£250.00	
	WAV1213025 Polypull Tunnel for Ewhurst Recreation Ground		£1,176.00
	WAV1213033 SATRO inspiring events in Primary Schools	£1,000.00	
	BALANCE REMAINING	£10,865.00	£2,713.00

PLEASE COMPLETE THIS FORM ELECTRONICALLY

Surrey County Council’s Local Committee for Waverley



Bid for Members’ Allocations

Please answer questions 1-16 below

Your details

Help Notes

Q1 Project title: Bollards in Upper Hale Road

Full title of the specific project

Q2 Name of organisation responsible for carrying out the project: Farnham Town Council

This is the name of the organisation responsible for carrying out the project and whether it is a voluntary group or a public or private organisation.

Status of this organisation: local authority/ (please delete as appropriate)

Q3 Contact person

Name: Kevin Taitt

Role in project: Team Leader

**Contact address: Farnham Town Council,
South Street, Farnham. Surrey**

Full name, role and contact details of the lead person for your project

Post code: GU9 7RN

Telephone: 01252 712667

Fax :01252 718309

E-mail:kevin.taitt@farnham.gov.uk

**Q4 Name of local County Councillor proposing request to the Local Committee:
Ms Denise Le Gal**

Name of the County Councillor you have spoken to and who is requesting the support of the local committee in funding your project

What are you seeking funding for ?

Q5 Description of the project

a) What will be done?

Installing wooden bollards along the verge on the north side of Upper Hale Road between Hale School and the junction with Sandy Hill Road

a) the work involved to achieve the aims of the project

b) What needs will it address?

To stop parking on grass verges to promote safety and improve the environment.

b) the evidence that shows this project is required

c) What geographical area will it cover?

Upper Hale Road and the vicinity of Hale School

c) where the people who will benefit from this project live

d) Who and how many people will benefit?

Local residents and pedestrians

d) details of the groups of and the number of people whose lives will be improved by this project

<p>e) How will you ensure that the project is fully accessible to this community? The verge is adjacent to a public footway heavily used by residents and as a means of access to Hale School, Hale Children's Centre and the Sandy Hill Bungalow.</p>	<p>e) methods you will use so that all members of your 'community' benefit from this project</p>
<p>f) Please confirm that, where expenditure is for the maintenance or repair of a non-Surrey County Council building, you envisage that the building will remain in use for the foreseeable future. N/A</p>	<p>f) (if applicable) confirmation that you expect a building to continue to be used in the foreseeable future</p>
<p>Q6 What consultation has been undertaken? Surrey County Council and First Wessex Housing Association, reflecting the wishes of residents.</p>	<p>The names of organisations and people you have spoken with, who support your project.</p>
<p>Q7 When will the project be: a) started: November 2012 b) completed: End of December 2012</p>	<p>The dates you expect your project to begin and be finished. Successful applications for members' allocations are expected to spend the funding within 12 months of being agreed.</p>
<p>Financial Questions</p>	
<p>Q8 When will you need the funds? Within a month of the start of the project</p>	<p>The date by which you will require the funds.</p>
<p>Q9 What is the total cost of the project? Please include estimate/breakdown of costings. £750 for materials and £750 towards cost of labour Total £1500</p>	<p>The total amount of money the project will cost with a breakdown of the costings.</p>
<p>Q10 How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part. £1500 Revenue</p>	<p>The amount of funding you would like from the local committee with a breakdown of these costs. If you have a quote, please attach it to the form.</p>
<p>Q11 Where is the rest coming from? N/A Is it promised already, or still to be found? N/A</p>	<p>The names of the sources from where you are obtaining the rest of the costs for the project or whether it is still to be found.</p>
<p>Q12 Have you applied to anywhere else for this same funding? If so, to whom and when? N/A</p>	<p>Details of other organisations you have applied to for this same funding. Please give names</p>

	of the organisations and the dates applied.
<p>Q13 Have you applied for this funding from any other part of Surrey County Council? Please give details.</p> <p>No</p>	<p>Details of other departments in Surrey County Council you have applied to for this funding. Please give names of the department, the contact person and dates applied.</p>
<p>Q14 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details</p> <p>No</p>	<p>Details of any grant or contract funding your organisation receives from Surrey County Council, even if not for this particular project. Please give details of contract no., purpose, dates/period covered and amounts.</p>
<p>Q15 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details.</p> <p>Grant to install shin-rails in Bricksbury Hill, Farnham: £750 in 2010-11</p>	<p>Details of any other funding your organisation has previously received from any SCC Local Committee including purpose, dates and amounts.</p>
<p>Q16 If this project will need funding in future, how will the costs be met? (Costs may be include e.g. maintenance, replenishment, breakdown, repair, support)</p> <p>First Wessex Housing Association will undertake ongoing maintenance after the first year.</p>	<p>Information on how you intend to fund and/or maintain your project in the future.</p>

NB If your bid is successful; you will need a bank account in the name of your organisation. Any queries please contact the Community Partnerships Team (West) on:

Community Partnerships Team
 Quadrant Court
 35 Guildford Road
 Woking
 Surrey, GU22 7QQ

Telephone: 01483 517 301

Email: communitypartnershipswest@surreycc.gov.uk

Please return the form, by e-mail, to your local County Councillor.

PLEASE COMPLETE THIS FORM ELECTRONICALLY

Surrey County Council’s Local Committee for Waverley



Bid for Members’ Allocations

Please answer questions 1-16 below

Your details

Help Notes

Q1 Project title:

Refurbishment of Farncombe Day Centre Lounge

Full title of the specific project

Q2 Name of organisation responsible for carrying out the project:

Age Concern Farncombe – charity no. 801089

**Status of this organisation: ~~voluntary/local authority/private~~
(please delete as appropriate)**

This is the name of the organisation responsible for carrying out the project and whether it is a voluntary group or a public or private organisation.

Q3 Contact person

Name: Alison Johnson / Judith Corbett

Role in project: Project Co-ordinators

Contact address: Farncombe Day Centre, St John’s Street, Farncombe, Godalming, Surrey

Post code: GU7 3EH

Telephone:

Fax: na

E-mail: farmcombedaycentre@btinternet.com

Full name, role and contact details of the lead person for your project

Q4 Name of local County Councillor proposing request to the Local Committee:

Steve Cosser

Name of the County Councillor you have spoken to and who is requesting the support of the local committee in funding your project

What are you seeking funding for ?

Q5 Description of the project

a) What will be done?

The proposal to improve the Day Centre lounge includes the following:

- Replacing the existing chairs and small sofas with new mid and high-backed chairs, which can be grouped to make a more sociable and relaxed space for Day Centre users.
- Replacing the current carpet, which is stained and worn in places, with a new hardwearing carpet or wood laminate (yet to be decided), the costs of which are approximately the same.
- Putting in new spot lighting to replace the current overhead lighting fixtures to provide brighter lighting in the lounge.
- Put in a new wooden screen in place of the current plastic folding screen between the lounge and the dining room, add a curtain for the window by the fish tank and refresh the existing curtains.
- Redecorate the walls, ceiling and woodwork in the lounge.

a) the work involved to achieve the aims of the project

b) What needs will it address?

The users of the Day Centre will benefit from a more comfortable and brighter room in which to socialise. In addition the proposal will

b) the evidence that shows this project is required

<p>make the space more adaptable for entertainment and social events.</p>	
<p>c) What geographical area will it cover? The Day Centre is open to everyone over the age of 50 who lives in Waverley Borough and most of its users come from the areas of Farncombe, Binscombe, Godalming, Ockford Ridge and Busbridge.</p>	<p>c) where the people who will benefit from this project live</p>
<p>d) Who and how many people will benefit? The Day Centre has approximately 150 regular users, who will benefit from the improved lounge area. In particular the better lighting and new furniture will make it a more accessible and comfortable space for our users..</p>	<p>d) details of the groups of and the number of people whose lives will be improved by this project</p>
<p>e) How will you ensure that the project is fully accessible to this community? We will encourage more of our users to use the lounge and hopefully it will encourage more elderly people, who do not currently use the Day Centre, to come and try our facilities.</p>	<p>e) methods you will use so that all members of your 'community' benefit from this project</p>
<p>f) Please confirm that, where expenditure is for the maintenance or repair of a non-Surrey County Council building, you envisage that the building will remain in use for the foreseeable future. Waverly Borough Council is responsible for the building.</p>	<p>f) (if applicable) confirmation that you expect a building to continue to be used in the foreseeable future</p>
<p>Q6 What consultation has been undertaken? We have discussed the project with the Waverley Borough Council Community Partnership Officer.</p>	<p>The names of organisations and people you have spoken with, who support your project.</p>
<p>Q7 When will the project be: a) started: March 2013 b) completed: May 2013</p>	<p>The dates you expect your project to begin and be finished. Successful applications for members' allocations are expected to spend the funding within 12 months of being agreed.</p>
<p>Financial Questions</p>	
<p>Q8 When will you need the funds? February 2013</p>	<p>The date by which you will require the funds.</p>
<p>Q9 What is the total cost of the project? Please include estimate/breakdown of costings. The total project costs are set out in the following table</p>	<p>The total amount of money the project will cost with a breakdown of the costings.</p>

Farncombe Day Centre - Lounge refurbishment cost estimate	
	Cost (including VAT)
	£
Furniture:	
10 mid-back chairs @£250	3,000
10 high-back chairs @£275	3,300
3 side tables @£100	360
total	6,660
Flooring:	
Wood laminate or carpeting + installation	3,000
Light fixtures	
13 spot lighting + installation	1,200
Curtains and folding door	
Curtains	600
Folding door between lounge/dining room	600
total	1,200
Decorating	
Ceilings, walls and woodwork	1,620
Contingency 10%	1,368
Total	15,048
of which VAT	2,508

Q10 How much of the total cost would you like from the Local Committee? Please include estimate/breakdown of this part.

£3,000 which will cover the expected cost of new flooring

The amount of funding you would like from the local committee with a breakdown of these costs. If you have a quote, please attach it to the form.

Q11 Where is the rest coming from?

Friends of Farncombe Day Centre (£3,000), Day Centre own resources (£5,000), Co-operative Membership Community Fund (£2,000)

The names of the sources from where you are obtaining the rest of the costs for the project or whether it is still to be found.

Is it promised already, or still to be found?

£8,000 is fully committed. If necessary the Day Centre will need contribute an additional £2,000 from own our resources.

Q12 Have you applied to anywhere else for this same funding? If so, to whom and when?

None

Details of other organisations you have applied to for this same funding. Please give names of the organisations and the dates applied.

Q13 Have you applied for this funding from any other part of Surrey County Council? Please give details.

None

Details of other departments in Surrey County Council you have applied to for this funding. Please give names of the department, the contact person and dates applied.

<p>Q14 Are you currently in receipt of any grant or contract funding from Surrey County Council? Please give details</p> <p>No</p>	<p>Details of any grant or contract funding your organisation receives from Surrey County Council, even if not for this particular project. Please give details of contract no., purpose, dates/period covered and amounts.</p>
<p>Q15 Has the organisation responsible for the project received any Local Committee funding for this or any other purpose in the past? Please give details.</p> <p>The past funding we have received from SCC is listed below:</p> <ul style="list-style-type: none">2004 £3640 for 12 dining chairs and 15 tables (Cllr Chris Slyfield)2005- £1978 for 2 hairdressers' chairs and 10 dining chairs (Cllr Chris Slyfield)2006 £2500 for new photocopier and computer. Cost was less than expected so balance put towards 6 new chairs for Rotunda. (Cllr Chris Slyfield)2007 £2250 for potato peeler and blender and smaller kitchen items - (Cllr Chris Slyfield)2009 £4204 for new sound system (Cllr Chris Slyfield)2011 £690 for microwave and freezer (Cllr Steve Cosser)	<p>Details of any other funding your organisation has previously received from any SCC Local Committee including purpose, dates and amounts.</p>
<p>Q16 If this project will need funding in future, how will the costs be met? (Costs may be include e.g. maintenance, replenishment, breakdown, repair, support)</p> <p>Future repair and maintenance costs will be met form the Day Centre's own resources.</p>	<p>Information on how you intend to fund and/or maintain your project in the future.</p>

NB If your bid is successful; you will need a bank account in the name of your organisation. Any queries please contact the Community Partnerships Team (West) on:

Community Partnerships Team
Quadrant Court
35 Guildford Road
Woking
Surrey, GU22 7QQ

Telephone: 01483 517 301

Email: communitypartnershipswest@surreycc.gov.uk

Please return the form, by e-mail, to your local County Councillor.



**OFFICER REPORT TO LOCAL COMMITTEE
(WAVERLEY)**

LOCAL COMMITTEE FORWARD PROGRAMME

14 DECEMBER 2012

KEY ISSUE

To note the programme of reports proposed for consideration by the Committee in 2013.

FORWARD PROGRAMME

The Forward Programme (annexed) sets out a proposed list of reports to be considered by the Committee at its forthcoming meetings and the name of the responsible officer. The schedule is subject to amendment in response, for example, to decisions of the Committee, petitions received from residents, emerging concerns, the ongoing business of the local highways team and members' requests.

OFFICER RECOMMENDATIONS

The Local Committee (Waverley) is asked to agree to:

- (i) Note the proposed contents of the Forward Programme.
- (ii) Suggest any additional matters for consideration.

LEAD/CONTACT OFFICER: David North (Community Partnership and Committee Officer)
TELEPHONE NUMBER: 01483 517530
E-MAIL: d.north@surreycc.gov.uk
BACKGROUND PAPERS: None

ANNEX**15 March 2013: Alfold Village Hall**

Highways schemes update: 2012-13	John Hilder
Expenditure on Community Pride Fund	John Hilder
Highways Maintenance Plan	Mark Borland
Accommodation Strategy (Adult Social Care)	Debbie Aitken
Surrey Fire and Rescue Service: Public Safety Plan	Gavin Watts
Report on maintained schools in Waverley	Paula Evans
Annual report on progress in priority areas	David North
Services for Young People: Applications for Small Grants	Leigh Middleton
Local Committee budgets	Michelle Collins

Meetings in the municipal year 2013-14 have been provisionally scheduled as follows, venues to be arranged:

5 July 2013 at 2.00pm
 20 September 2013 at 2.00pm
 13 December 2013 at 2.00pm
 14 March 2014 at 2.00pm